

May 8, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 8th of May 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
Lana Fennessy	Councilwoman

Others present: Mark Yandon, Marsha Chase, Wes Miga, Joan Burke, Mary Monaghan, Laurinda Minke, Paul Hai and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the April 24, 2018 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #9 in the amount of \$44600.76. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #9 in the amount of \$19999.41. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #5 Abstract # in the amount of \$75.64. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #5 Abstract #9 in the amount of \$24833.02. Seconded by Councilman Novak and carried.

June meetings were tentatively set for June 12<sup>th</sup> and 26<sup>th</sup>.

The Board received an employment request from KateLynn Geiger to work with the maintenance crew.

Motion was made by Councilman Novak to establish a petty cash for the Golf Course Clubhouse in the amount of \$600.00. Seconded by Councilwoman Fennessy and carried.

A total of four requests for quotes were solicited to firms specializing in public pavilion construction. Two quotes were received and the other two firms withdrew providing us with proposals due to the remote location of Newcomb. Motion was made by Councilman Olbert to award the 24' x 60' Hip Style Roof Pavilion to be constructed at the Town Overlook to American Landscape Structures in the amount of \$61880.00 due specifically to the unique qualification of this firm for construction of municipal pavilions, the Board hereby resolves a competitive procurement was not feasible in this instance. Seconded by Councilman Novak and carried by roll call vote: Councilman Bott – Aye, Councilwoman Fennessy – Aye, Councilman Novak – Aye, and Councilman Olbert – Aye.

Motion was made by Councilman Olbert to approve the amendment to the Town drug policy to include clarification for seasonal employees and Youth Program staff.

Enclosed in the Board packet is an estimate for repair for the water treatment equipment at Dick and Sharie Gibbs home.

Motion was made by Councilman Bott to allow Supervisor Deloria to sign the Boundary Line Agreement with the Newcomb Volunteer Fire Department. Seconded by Councilman Novak and carried.

There will be an Adirondack Association of Towns & Villages meeting in Lake Placid on June 3-4. The deadline for attendance to this meeting is May 18.

The Gooley Club made the register for National Register of Historic Places. The buildings are still scheduled to be demolished.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 8:10 pm.

Respectfully submitted \_\_\_\_\_

April 24, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 24th of April 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Donald Bott	Councilman
Lana Fennessy	Councilwoman
David Olbert	Councilman

Others present: Mark Yandon, Highway Supt., Ruth Olbert, Monica Young, Joan Burke, Lorinda Minke, Lowell Stringer, Mary Monehan, Kevin Bolan and Mary Pound. Absent: Joe Novak.

Supervisor Deloria called the meeting to order at 7:00 p.m. Motion was made by Councilman Bott to approve the minutes of the April 10, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #8 in the amount of \$32969.14. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #8 in the amount of \$34487.47. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Water Fund Abstract #4 in the amount of \$2062.99. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Sewer Fund Abstract #4 in the amount of \$1226.92. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #3 Buildings Abstract #5 in the amount of \$3458.71. Seconded by Councilman Bott and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Abstract #8 in the amount of \$37440.28. Seconded by Councilman Bott and carried.

The Board received employment requests from Meranda Allen, Carter Bush, and Isabelle Bureau.

Discussion on the pavilion construction will wait until the next meeting. We are waiting on an estimate from American Landscapes.

There was discussion on the Town Optical Viewer for the overlook. Supervisor Deloria talked with Eugene Bush regarding a location for the viewer and he suggested an area behind the monument. A 3x3x5" pad would need to be installed. A decision on this was tabled until the next meeting.

Supervisor Deloria composed a memo to the Board and Mr. Canon with a list of work requirements for the Golf Course. There is a list of five items that need to be completed by May 7, 2018 and reports submitted to the Board.

Motion was made by Councilman Bott to approve the purchase of three trucks for the Highway Department at a cost of \$127358.50. They are scheduled to arrive this week. Seconded by Councilwoman Fennessy and carried.

The Board received a proposal from Laurinda Minke that would combine her pay for website work and her work on computer graphics into one. Motion was made by Councilman Bott to approve the proposal. Seconded by Councilman Olbert and carried.

Essex County will be holding household hazardous waste days. Collection will be in North Hudson on June 30<sup>th</sup>. An area will be available at the landfill for collection of these materials and maintenance will take a load over to North Hudson.

Code Officer George Damasevitz and Supervisor Deloria are working on a generic vending permit for vendors.

Supervisor Deloria provided a copy of a letter from William Janeway of the Adirondack Council, to DEC addressing overuse of the High Peaks.

Councilman Olbert reported that "Cycle Adirondack" will host an event on August 22 that will finish a fifty mile ride in Newcomb at the overlook.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 7:50 p.m.

Respectfully Submitted \_\_\_\_\_

The April 10, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 10th of April 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilman
Donald Bott	Councilman
David Olbert	Councilman
Joe Novak	Councilman

Others present: Mark Yandon, Joan Burke, Wester Miga, Ruth Olbert, Stan LaLonde and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the March 27, 2018 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #7 in the amount of \$19802.59. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #7 in the amount of \$14156.47. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #3 Buildings Abstract #4 in the amount of \$2945.42. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #5 Abstract #7 in the amount of \$4736.10. Seconded by Councilman Bott and carried.

May meetings were tentatively set for 8<sup>th</sup> and 22<sup>nd</sup>.

Motion was made by Councilman Novak to approve construction of a Pavilion at the overlook, based on the lowest bid for the concrete slab. Seconded by Councilwoman Fennessy and carried.

There was discussion on installing tower optical binocular viewers at the overlook. This would be coin activated and cost would depend on the total annual foot traffic at the site.

The Board received a letter from Ronnie and Tiffany Brace asking permission to sell fresh flowers, herbs and crafts at the overlook. The Board will look into a "Peddlers Permit" for them and any other possible vendors.

Motion was made by Councilman Novak to approve a modification to the transfer station policy. Effective April 2018, private dumpsters must be obtained by the contractor or homeowner with projects that exceed ten yards of debris. Seconded by Councilman Olbert and carried.

The Board received a handout on the 2018 Santanoni work plan.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 7:45 pm.

Respectfully Submitted \_\_\_\_\_

March 27, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 27nd of March 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Joe Novak	Councilman

Others present: Mark Yandon, Hway Supt., Monica Young, Ruth Olbert, Joan Burke, Wester Miga, Maggie Alitz, Kelly Audino, Mary Monahan, Roy Ginsberg, Kristen Ginsburg, Paul Hai, Kevin Bolan and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the March 13, 2018 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #6 in the amount of \$35748.17. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the Highway Fund Abstract #6 in the amount of \$86254.05. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Water Abstract #3 in the amount of \$14085.50. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Sewer Abstract #3 in the amount of \$659.60. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #3 Buildings Abstract #3 in the amount of \$4121.32. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #4 Highway Eq. Abstract #1 in the amount of \$18522.56. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Capital Projects #5 Abstract #6 in the amount of \$8559.31. Seconded by Councilman Novak and carried.

April meeting dates were tentatively set for April 10<sup>th</sup> and 24<sup>th</sup>.

There will be a public meeting on Tuesday April 3, at 6:00 pm with the DEC for public comment on the Boreas Pond Unit Management Plan.

Town Clerk, Mary Pound rescinded the appointment of Ricki Dick as Deputy Town Clerk. She then appointed Marchelee Chase as Deputy Town Clerk.

The new alcohol and drug policy was reviewed by Supervisor Deloria and Wes Miga and they recommended approval. Motion was made by Councilman Bott to approve the new policy. Seconded by Councilman Olbert and carried.

There has been some revisions to the Fire Department 2018 Contract. Motion was made by Councilman Olbert to approve the new contract. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve Supervisor Deloria to sign the SLIC Network Easement Agreement. This will allow SLIC to put equipment on the Fitness trail. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve Jennifer Betsworth as "Santanoni Interpretive Coordinator" from April 15 thru October 13. She will help manage work plans for the summer interns and volunteers. She will also be setting up social media accounts for Facebook and Instagram. She will be paid \$5000.00 for the 26 week period. Seconded by Councilman Novak and carried.

The Board received a handout from the Events Committee with some revisions. They will now include Summer Fest, and have added some activities for the Labor Day celebration.

The Board is hoping to have a 30x60 pavilion constructed at the Overlook this summer located to the right of the spruce trees and even with the gazebo. Supervisor Deloria is getting some estimates for cement and construction.

Motion was made by Councilman Bott to approve attendance of Laurinda Minke to a Social Media Marketing Conference in Albany, May 29<sup>th</sup>-30<sup>th</sup>. The registration fee is \$299.00 plus lodging and food. Seconded by Councilwoman Fennessy and carried.

Anyone interested in attending the Adirondack Park Local Government Conference April 18<sup>th</sup> and 19<sup>th</sup> must have registrations in by April 4.

Supervisor Deloria will reopen the Senior Center for use by seniors at 8 am daily. Coffee and a computer will be provided for their use.

Motion was made by Councilman Bott to approve the purchase of four new pickup trucks. One for the General Fund and three for Highway. Seconded by Councilman Novak and carried.

The Volunteer Dinner is set for Friday May 4, 2018 at the Newcomb House

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:15 pm.

Respectfully submitted \_\_\_\_\_

February 27, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 27th of February 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman
Lana Fennessy	Councilwoman

Others present: Mark Yandon, Monica Young, Maggie Alitz, Joan Burke, Marsha Chase, Linda Stringer, Lowell Stringer, Paul Hai, Anita Brudage, Roy Ginsburg, Kiersten Ginsburg, Kelly Audino, Mary Monahan, Ruth Olbert, and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the February 7, 2017 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #4 in the amount of \$94165.65. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #4 in the amount of \$73562.17. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #5 Abstract #4 in the amount of \$20905.74. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Water Abstract #2 in the amount of \$1790.32. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Sewer Abstract #2 in the amount of \$656.92. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Capital Projects #10 Water Abstract #3 in the amount of \$3683.83. Seconded by Councilman Novak and carried.

March meetings were tentatively set for March 13<sup>th</sup> and 27<sup>th</sup>.

Senator Little reported that the "Pilot" Bill on State owned lands will not be sent to the Senate for a vote.

There was discussion on adding both the water and biking components of the Newcomb Challenge. Motion was made by Councilman Bott to add the water and biking components but change the name to "Newcomb Experience." Seconded by Councilman Novak and carried.

The selection committee for the Main Street Revitalization Grant has awarded the grants to Trail Head Resort and Inn at Santanoni.

Supervisor Deloria presented the Board with information on the LENS program. This is a DMV automatic reporting system to review driver's license records. Motion was made by Councilman Olbert to register the town with the NYSDMV License Event Notification Service. Seconded by Councilman Bott and carried.

The Town Board received a letter from Susan Kennedy of the NYS Department of Health, on the annual inspection of the Winebrook Hills Water District.



The Town received a letter from NYS Parks, Recreation and Historic Preservation informing the town that they are considering nominating the Gooley Club property to the National and State Register of Historic Places.

The 21<sup>st</sup> Annual Adirondack Park Local Government Conference will be April 18-19 in Lake Placid. The 2018 PERMA Conference is May 24-25.

Assessor Lowell Stringer notified the Town Board that they will be doing a full revaluation this year. They will be working with staff from the County and will be visiting all properties in Town.

Paul Hai announced that ESF will be hiring two full time employees. They have also started a Coffee Hour at the VIC on Saturday mornings.

Maggie Alitz inquired about town money for advertising if the Chamber of Commerce dissolves.

Roy Ginsburg presented his views on the benefits of hiring an events coordinator to promote the Town.

Motion was made by Councilman Novak to adjourn. Seconded by Councilman Bott and carried at 8:00 pm.

Respectfully submitted \_\_\_\_\_

February 13, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 13th of February 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Monica Young, Ruth Olbert, Joan Burke, Linda Stringer, Lowell Stringer, Kelly Audino, Mary Monahan, Wester Miga, Kevin Bolan, Anita Brundage, Mark Yandon and Mary Pound.

Meeting was called to order by Supervisor Deloria at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the January 30, 2018 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #3 in the amount of \$46934.63. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #3 in the amount of \$9360.05. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #5 Abstract #3 in the amount of \$8508.35. Seconded by Councilman Bott and carried.

March meetings were tentatively set for March 13<sup>th</sup> and 27<sup>th</sup>.

Governor Cuomo has a provision in the 2018-2019 NYS Executive Budget that would halt state property tax payments to counties, towns and school districts that host public Forest Preserve land in the Adirondack and Catskill parks. The Adirondack Council opposes changes in these state tax payments. Motion was made by Councilman Novak for a Town of Newcomb Resolution in opposition to this "Pilot" provision in the 2018-2019 NYS Executive Budget. Seconded by Councilman Bott and carried.

The Town of Newcomb has declared a State of Emergency for February 12-16. This will help with clean up from the last winter storm.

The Employee Handbook has been amended and reviewed by Supervisor Deloria and Wes Miga. Motion was made by Councilman Bott to adopt the amended Employee Handbook. Seconded by Councilman Novak and carried.

The contract for the NYSEG Energy Efficiency Program has been signed and work should begin in 4-5 weeks.

Motion was made by Councilman Novak to approve the Newcomb Challenge without the water and biking components. More research and planning will be done before these can be added. The total cost of the "Challenge" should not exceed \$2000. Seconded by Councilwoman Fennessy and carried.

The Youth Commission had a meeting to discuss the ski program and lifeguard training. There needs to be a certified lifeguard instructor and Melissa Yandon is no longer going to be doing it. Lynette Chase and Peyton Gould are willing to take the training. Motion was made by Councilman Bott to approve the attendance of Lynette and Peyton at a cost

of \$400. per person plus a per diem meal expense. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the full page ad in the Adirondack Life Magazine at a cost of \$1800. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the suggestion that the Newcomb Day gift this year would be playing cards. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 7:35 pm.

Respectfully submitted \_\_\_\_\_

January 30, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 30<sup>th</sup> of January 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Mark Yandon, Joan Burke, Marchele Chase, Wester Miga, Linda Stringer, Lowell Stringer, Monica Young, Ruth Olbert, Lorinda Minke, Beth Stalker, Nancy Tracy, Mary Monahan, Kelly Audino, Tony Audino, Kevin Bolan, Paul Hai and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Olbert to approve the minutes of the January 16, 2018 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #2 in the amount of \$59208.23. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Highway Fund Abstract #2 in the amount of \$44243.99. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the Water Fund Abstract #1 in the amount of \$972.04. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Sewer Fund Abstract #1 in the amount of \$1759.23. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #5 Abstract #2 in the amount of \$1700.00. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Capital Projects #10 Water Abstract #2 in the amount of \$17312.50. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #11 Golf Course Abstract #1 in the amount of \$9245.03. Seconded by Councilman Novak and carried.

February Town Board Meetings are tentatively set for February 13<sup>th</sup> and 27<sup>th</sup>.

The Board received employment requests from Patrick Kushi, Monica Young and Francine Thibodeau.

Beth Stalker went over the handout from the marketing committee summarizing the duties and accomplishments of the committee. The committee is disbanding due to time and other commitments. They are excited that the Town is considering creating a part time job to continue the work of this committee. The Board would like to recognize these members and commend them for all the work they have done.

Just a reminder that the application deadline for the Main Street Revitalization Grant is January 31, 2018. Awards will be announced on February 28, 2018.

Motion was made by Councilman Olbert to approve the sale price of \$17500. for the Goodnow Flow property for sale to Drew Cullen. The next step in the sale process is Permissive Referendum and public notice.

The Town of Newcomb was approved for the State Assistance Grant for the Salt Shed project for \$359,643.00. The Town will prepare the site at the Triangle and Highway Supt. Mark Yandon will look at existing salt sheds for design ideas. Bids for the project will go out in December 2018 and building should begin in spring 2019.

Motion was made by Councilman Novak to approve attendance of Code Officer, George Damasevitz at the Northern Adirondack Code Enforcement Officials Association in Lake Placid, March 4-8. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve changing the salary for Clerk to the Justice from an hourly rate to a salary of \$3000.00 per year. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to authorize Supervisor Deloria to sign the Agreement to Spend Highway Funds with Essex County for the sum of \$290,000.00. Seconded by Councilman Novak and carried.

NYSEG is offering a Small Business Energy Efficiency Program and sent a representative to estimate the cost and savings of replacing all lighting to LED. NYSEG would contribute to approximately 20% of the cost and estimates the savings for the Town to be over \$5594.00 per year. Motion was made by Councilman Bott to approve the replacement. Seconded by Councilman Novak and carried.

The bridge on the Campsite Road is scheduled for repair in May 2019.

The Board received a response from Bruce Breitmeyer of ESF requesting extension of public access road closer to Rich Lake to allow use of motors on the lake. ESF feels that the current access design meets with the agreement made with the Town and at the same time protects the lake. They have no plans to increase access to the lake or allow public use of motors.

Joan Burke provided the Board with a handout and updated the Board on the Special Projects Committee. They met last week and discussed the possibility of building a pavilion at the overlook and also looking for more cost effective ways to acquiring building designs for a new Historical Museum.

Monica Young would like the town to bring a rock from NL to put a plaque on as a tribute to George Canon. She provided a sample of what she would like the plaque to say. Councilman Novak will work with Monica.

The Board has a handout with information on the Newcomb Challenge. They need to review it and be ready to talk about it at the next meeting.

The Veterans have requested that the Town put up a lighted flag pole and flag at the cemetery.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:15 pm.

Respectfully Submitted\_\_\_\_\_

January 16, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 18<sup>th</sup> of January 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Joe Novak	Councilman

Others present: Joan Burke, Monica Young, Lowell Stringer, Linda Stringer, Laurinda Minke and Mary Pound. Excused: Wes Miga, Don Bott and Dave Olbert

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilwoman Fennessy to approve the minutes of the January 1, 2018 organizational meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #1 in the amount of \$61565.92. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #1 in the amount of \$78592.36. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #3 Buildings Abstract #1 in the amount of \$4476.16. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Smart Growth Abstract #1 in the amount of \$103059.74. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #9 General Fund Eq. Abstract #1 in the amount of \$215268.00. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #10 Water Abstract #1 in the amount of \$4000.00. Seconded by Councilwoman Fennessy and carried.

Supervisor Deloria provided the Board with a Board Member Advisory Committee List. Each Councilmember is assigned to a different department.

February meetings were tentatively set for February 13<sup>th</sup> and 26<sup>th</sup>.

The Main Street Revitalization Grant application deadline has been set for January 31, 2018. The award recipients will be announced on February 28, 2018. The Governor has announced that there will be another one million grant available to the Five Towns.

The APA has notified the Town that they have no jurisdiction on the subdivision and sale of the Goodnow property to Drew Cullen.

There will be a meeting on Thursday, January 25, 2018 at 1 p.m. with Todd Hodgson and Jim Dougan of Essex County on the Triangle Site Plan.

Motion was made by Councilman Novak to approve the \$1500. fee for the Drug Testing updates to the Employee Handbook. There will be an additional \$750 fee for other updates. Seconded by Councilwoman Fennessy and carried.

Supervisor Deloria spoke with Tracy Smith, the Chief Sewer Plant Operator, regarding the salary he has been receiving. He has not had a raise since 2011. Motion was made by Councilman Novak to approve an increase to \$5000. per year plus mileage. Any additional hours will be paid at a rate of \$23.50 per hour when approved by the Supervisor. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to authorize Supervisor Deloria to sign the drug testing agreement with On Site Testing. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy for a Resolution to authorize and appoint the Youth Commission members. Seconded by Councilman Novak and carried.

Burnham Financial donated \$250. to the Town of Newcomb and it was agreed that this money would be designated to help pay for the new tables in the senior center.

Motion was made by Councilwoman Fennessy to adjourn. Seconded by Councilman Novak and carried at 7:35 pm.

Respectfully Submitted \_\_\_\_\_

January 1, 2018

At the Organizational meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the first day of January 2018 at 10:00 A.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Joseph Novak	Councilman
Lana Fennessy	Councilwoman

Others present: Mark Yandon, Hway Supt., Wester Miga, Joan Burke, Aaron Deloria, Donna Deloria, Ricki Dick, Joe Dick, Mary Lamphear, Lowell Stringer, Linda Stringer and Mary Pound.

Meeting was called to order by Supervisor Deloria at 10:10 a.m.

At the start of the meeting, Supervisor Deloria and Councilwoman Fennessy accepted the Oath of Office for their elected positions.

Motion was made by Councilman Olbert for a Resolution adopting Elected Officials salaries for 2018.

OFFICE	OFFICIAL	SALARY
Town Supervisor	Robin Deloria	\$42432.00
Deputy Supervisor	Wester Miga	\$9360.00
Town Clerk	Mary Pound	\$17067.00
Councilman	David Olbert, Don Bott, Joe Novak, Lana Fennessy	\$9,360.00
Town Assessors	Lowell Stringer (Chairman) J.Fifield, E. VanAuken	\$13091.00
Tax Collector	Karen Darrah	\$10,875.00
Supt. of Highways	Mark Yandon	\$77310.00
Town Justice	Robert Ward	\$13091.00

This Resolution was duly seconded by Councilman Novak and adopted by role call vote as follows: Supervisor Deloria – Aye, Councilwoman Fennessy – Aye, Councilman Olbert – Aye, Councilman Bott –Aye, and Councilman Novak– Aye.

Motion was made by Councilman Bott for a Resolution appointing officials and setting 2018 salaries:

POSITION	OFFICIAL	SALARY
Clerk to Supervisor	Mary Pound	\$51288.00
Administrative Assistant	Marchele Chase	\$15.61/hr
Chairman Bd. Of Assessors	Lowell Stringer	\$6543.00
Budget Officer	Robin Deloria	\$21,525.00
Deputy Town Clerk	Ricki Dick	\$3,309.00
Town Historian	Amanda Lamphear	\$1,200.00
Reg. Of Vital Statistics	Mary Pound	\$100.00
Registered Nurse	Katherine O'Malley	\$29.00/hr
Health Officer	Kevin Bolan	
Physician Assistant	Kevin Bolan	\$57564.00
Physician Assistant	Denise Bolan	0
Clerk, Health Center	Jolene Hlavaty	\$21.69/hr
	Keri Helms	\$16.13/hr
Medical Assistant	Laura Bartlett	\$14.82/hr
Clerk, Highway	Melissa Yandon	\$14,795.00



Clerk, Youth Commission		
Planning Bd. & Zoning,	Ricki Dick	\$4382.00
Janitor, Town Hall, Sr. Center	Tammy Larabee	\$15.79/hr
Janitor, Medical Center/overlook	Tammy Larabee	\$15.79/hr
Justice Clerk	Jennifer Fifield	\$17.51/hr
Building & Safety Insp.	George Damasevitz	\$25.00/hr
Safety Insp.		\$17.00/hr
General Mechanic	Eugene Bush	\$30.05/hr
Maintenance Person	Nelson Turcotte	\$29.05/hr
	Charles Canon	\$29.05/hr
Water Supt.	Ray Bush	\$10196.00
Sewer Supt	Tracy Smith	\$250.00 per month
Asst. Sewer Supt.	Charles Canon	
Animal Control Officer	Lorinda Marconi	\$1,200.00
Landfill Attendants	Joe LaPointe, Paul LaCourse	\$15.66/hr.
	John Harrington	\$15.66/hr
Recreation Attendants	Garrett Phelps, Mandy Bush, R. Bailey, Janice Wright Ann Marie O'Donnell Rita Stubing	\$14.37/hr
Medical Bus Driver	Linda Stringer, Gene Poulin, Marlene Bott, Patty Bean	\$16.87/hr \$16.87/hr
	Russ Drennen, Paul LaCourse	\$13.11/hr
	George Sarkisian, Mike Tracy	\$13.11/hr
Senior Center Driver	Bob Ward,	\$16.87 /hr
	Mitch Moses, George Sarkisian	\$13.11/hr
Laborer – Part-time		Min. Wage
Assess. Bd. Of Review	Robert Hampson, Drew Cullen	\$350.00/yr
	Mike Tracy (Chairman)	\$400.00/yr
BTI Program	Eric VanAuken	\$16.77 /hr
	Dave ODonnell	\$15.28 /hr
	Steve Moses, Ann Marie O'Donnell	\$15.28/hr
	Edna VanAuken	\$28.54 /hr
Golf Course Manager		\$
Golf Course Grounds	Craig Poulton,	\$17.85 /hr
	Gene Poulin	\$18.26/hr
Clubhouse Supv.	Linda Stringer	\$17.50/ hr
Clubhouse Att.	Bob Yandon,	
	Robin Reardon,	\$12.28/hr
Historical Bldg.	Photo Archivist & Graphic Designer	\$18.00/hr
	Administrative Assist.	\$14.00/hr
Town Website	Lorinda Minke	\$332.00/mo

This Resolution was duly seconded by Councilwoman Fennessy and carried.

Town Clerk, Mary Pound appointed Ricki Dick as Deputy Town Clerk. Her primary duties shall be preparing the warrants.

Highway Supt., Mark Yandon appointed Melissa Yandon as Deputy Highway Supt.

Motion was made by Councilman Olbert to appoint the following Youth Commission Members: Colleen Sage, Denise Bolan, Melissa Yandon, Chris Fisher and alternate, Ricki Dick. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak that Wester Miga be designated as a delegate for the Town of Newcomb at the Association of Towns meeting in New York City on February 17-21 and that Paul Hai be designated as an alternate delegate. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to set the mileage for Town Business at the federal rate of .545 cents per mile, Official newspaper: Glens Falls Post Star, official Depository of funds: Community Bank , Town Attorney and Planning Board Attorney: Mark Schachner, at a per diem rate. Seconded by Councilman Olbert and carried.

Supervisor Deloria appointed Wester Miga to be Deputy Supervisor.

Motion was made by Councilman Novak to authorize Supervisor Deloria and Wester Miga to sign Town Checks. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to pay expenses for authorized officials attending the following: Essex County Magistrates Assoc. meeting, Essex County IDA, Essex County Youth Board/Planning Committee, Adirondack Assoc. of Towns & Villages, Adirondack North Country Assoc., Adirondack Park Agency, New York Planning Federation, New York State Association of Counties, Adirondack Architectural Heritage, DEC Policy Group meetings, Highway Association, NYS Supt. of Highways and Professional Development Conference, Medical Conferences, Association of Towns, and Golf Course Education meetings and other Board approved functions. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to authorize Supervisor Deloria to make payment of the Golf Course beverage purchases, utilities and insurance prior to audit. Seconded by Councilwoman Fennessy and carried.

Town Board reviewed the Town's purchase policy.

The Town Board reviewed departmental hours, work schedule and meal break policy.

Departmental Hours, Work Schedules and Meal Breaks

Motion was made by Councilwoman Fennessy that full time Town employees scheduled to work 8 hours per day and part-time employees working more than 6 hours per day; are required to take a ½ hour duty free meal break, normally taken in the middle of the work day. Employees work schedules and meal breaks will be established by each department's supervisor.

The Town Board reserves the right to approve a 10-hour work day schedules for all Departments. Bargaining Unit Employees work schedules covered by a collective bargaining agreement shall be governed by the applicable bargaining agreement. Employees are not allowed to work through a meal break to make up for lost work time or to leave work early. Meal breaks may not be schedules at the end of the day to permit employees to leave early before normal quitting time. An employee may leave the department work-site during scheduled meal breaks with approval from their supervisor. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the per diem stipend of \$74.00 maximum per day for employees attending the February 17-21, 2018 Association of Towns meetings in NYC. Seconded by Councilman Olbert and carried.

The January meetings were tentatively set for January 16th and 30th. February meetings were tentatively set for February 13<sup>th</sup> and 27th.

Councilwoman Fennessy made the motion to approve payment of fireworks invoices in advance of Board meetings. Seconded by Councilman Bott and carried.

Main Street Renovation Grant Selection Committee: Wes Miga, Joe Novak and Don Bott.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 10:20 a.m.

Respectfully Submitted \_\_\_\_\_