

October 9, 2018

At the Budget Workshop for the 2019 Budget of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 9th of October 2018 at 6:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
David Olbert	Councilman
Donald Bott	Councilman
Joe Novak	Councilman

Others present: Joan Burke, Robert Lilly and Mary Pound.

Supervisor Deloria opened the Budget Workshop at 6:00 P.M. Supervisor Deloria showed a power point presentation on the budget process.

Motion was made by Councilman Novak to adjourn the Budget Workshop at 6:59 pm. Seconded by Councilman Bott and carried.

The regular meeting of the Town Board began at 7:00 pm.

Others present: Ruth Olbert, Laurinda Minke, Mary Monaghan, Mitch Moses, Anita Brundage, Barbara Kearns, Judy DePasquale, Denise Bolan, Kevin Bolan, Paul Hai and Charles Bodnar.

Motion was made by Councilman Bott to approve the minutes of the September 25, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #19 in the amount of \$20831.46. Seconded by Councilman Bott and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #19 in the amount of \$10556.72. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #5 Abstract #19 in the amount of \$2873.65. Seconded by Councilwoman Fennessy and carried.

The Public Hearing for the 2019 Preliminary Budget is set for October 23, 2018 at 6:30 p.m.

Code Enforcement Officer, George Damasevitz provided the Board with a permit status report.

Judy DePasquale, representing the TR Committee, provided the Board with a report of the events of the TR Weekend. Overall, the weekend was a huge success. The activities were all well attended and many of the meals and food were sold out. Paul Hai created a survey and they were distributed to the Santanoni wagon riders. The purpose of the survey was to ascertain how visitors learned about what Newcomb has to offer. Results will be analyzed but a quick analysis revealed a lot of positive comments and participants came from far and wide.

Tony and Kelly Audino have asked to use the Senior Center to hold the Family Pizza nights this winter. Kristen Sayers, of the New York State Health Department has approved this proposal under certain conditions. Motion was made by Councilman Novak to approve the use of the Senior Center for Family Pizza Night per the conditions set by NYSDOH. Seconded by Councilman Olbert and carried.

Councilman Olbert and Councilwoman Fennessy have attended the special projects committee meetings and will complete their report and present it to the Town Board.

Motion was made by Councilman Novak to adjourn. Seconded by Councilman Bott and carried at 7:55 p.m.

Respectfully submitted \_\_\_\_\_

September 25, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 25<sup>th</sup> of September 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Joe Novak	Councilman
Donald Bott	Councilman
Lana Fennessy	Councilman

Others present: Mark Yandon, Wes Miga, Joan Burke, Mary Monahan, Ruth Olbert, Laurinda Minke, Kevin Bolan, Denise Bolan, Anita Brundage, Mitch Moses and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the September 11, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #18 in the amount of \$45237.25. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #18 in the amount of \$18743.49. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Abstract #18 in the amount of \$2335.00. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Capital Projects #10 Water Abstract #9 in the amount of \$324182.48. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Water Abstract #9 in the amount of \$1442.90. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Sewer Abstract #9 in the amount of \$1314.50. Seconded by Councilwoman Fennessy and carried.

There will be a budget workshop at 6pm on October 9, followed by the regular Town Board meeting at 7pm. The Public Hearing for the 2019 Budget is set for October 23, 2018, at 6:30 pm followed by the regular Town Board meeting at 7 pm. The tentative budget was presented to Town Clerk, Mary Pound.

AT &T must obtain a permit from the APA for placement of their equipment on the water tower. Motion was made by Councilman Novak for a Resolution for an exemption from the local zoning laws. Seconded by Councilman Bott and carried.

New York State has mandated that all towns must adopt a Sexual Harassment Policy by October 1, 2018. Essex County has prepared one for each of the 18 towns. Motion was made by Councilman Bott to approve the Sexual Harassment Policy. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the 2019 North Country Life Flight contract at a cost of \$1000.00. Seconded by Councilman Novak and carried.

Laurinda Minke has stated that they have not yet provided the Town with an offer for the Bissell property. They would like to get some clarification on the taxes for the property before they submit an offer.

A job description and job posting for a part time job at the Historical Building will be posted in the next town newsletter.

The Board received a handout with a general job description to be revised to include Senior Citizen Program coordination. Motion was made by Councilman Olbert to approve Tammy Walsh to head the Events Committee with an annual stipend of \$8403.20. Seconded by Councilman Novak and carried. The Senior meal site will be changing to a noon meal starting on October 1, 2018.

Joe LaPointe made a suggestion to change the name of Pine Tree Lane to Anderson Lane as it was in the past. The Town will need to talk with the current landowners about this.

Kevin Bolan questioned the Board on the testing frequency of the Goodnow spring water and town liability.

Ruth Olbert commended the TR Committee on a great job.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:00 pm.

Respectfully submitted \_\_\_\_\_

September 11, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 11th of September 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
Lana Fennessy	Councilwoman

Others present: Joan Burke, Mark Yandon, Mitch Moses, Wes Miga, Mary Monahan, Kevin Bolan, Ruth Olbert and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the August 28, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #17 in the amount of \$29126.45. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #17 in the amount of \$98817.39. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #5 Abstract #17 in the amount of \$1638.00. Seconded by Councilman Novak and carried.

October meetings were tentatively set for October 9<sup>th</sup> and 23<sup>rd</sup>.

New York State has filed the abandonment application for the Tahawus North Creek Rail Line with the STB. There is a conference call with DEC and the Town of Newcomb on September 20, 2018.

The triangle property where the new salt shed is being built is not currently zoned for “municipal public-semipublic” structures or commercial storage sheds. Motion was made by Councilman Novak for a Resolution authorizing a zoning exemption to allow for the building of the salt shed. Seconded by Councilman Olbert and carried.

The Town Attorney provided the board with information on the appointment of a Deputy Tax Collector.

Motion was made by Councilwoman Fennessy to authorize Supervisor Deloria to sign the agreement with the Adirondack Park Government Review Board to appropriate \$300.00 to support the board. Seconded by Councilman Bott and carried.

AT&T has hired a company to put together an agreement for the use the town water tower for an antenna. Motion was made by Councilwoman Fennessy to authorize Supervisor Deloria to sign the lease agreement. Seconded by Councilman Novak and carried.

The water samples on the Bissell property came back and testing showed that there were no contaminants in the water. An offer for the property is expected at the next board meeting.

The tentative budget should be presented at the next board meeting.

The Town will be advertising for a part time Clerical assistant position at the Newcomb Historical Building due to the resignation of Amanda Lamphear. The advertisement will be in the October town newsletter. The position will be for 20 hours per week at \$14.00 per hour.

Planning Board Chairman, Paul Hai announced that the Planning Board has approved the application from Clay Arsenault for the storage sheds at the Winebrook property. A letter will be sent to Mr. Arsenault with this information with some stipulations from the board.

The Youth Commission had a meeting last week and they have some requests for the board. They asked for a gate at the end of the parking lot. They would also like to get information regarding the trees and roots to see if anything can be done to improve the health of the trees. The Town will contact the county soil and water department for help.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 7:50 pm.

Respectfully submitted \_\_\_\_\_

August 28, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 28th of August 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Joan Burke, Ruth Olbert, Mitch Moses, Paul LaCourse, Wes Miga, Mary Monohan, Karen Darrah, Paul Hai and Mary Pound.

Motion was made by Councilman Novak to approve the minutes of the August 14, 2018 meeting. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #16 in the amount of \$39428.65. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #16 in the amount of \$16663.18. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the Water Fund Abstract #8 in the amount of \$1120.18. Seconded by Councilman Bott and carried.

Motion was made by Councilman Novak to approve the Sewer Fund Abstract #8 in the amount of \$8657.41. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Capitol Projects #10 Water Abstract #8 in the amount of \$1892.00. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the Capital Projects #5 Abstract #16 in the amount of \$23101.89. Seconded by Councilwoman Fennessy and carried.

The Essex County Board of Supervisors passed a Resolution opposing the adverse abandonment of the 30 mile section of the railroad between North Creek and the former Tahawus mine, proposed by the NYS Department of Environmental Conservation. Motion was made by Councilman Bott to pass a Resolution in support of the use of this railroad line. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak for a Resolution to declare surplus three vehicles and place them on Auctions International for sale.

2013 Ford F250 XL 4x4 with Plow

2013 Ford F250 XL 4x4 with Plow

2011 Chevy

Silverado LT 3500HD with mechanic box

Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to accept the appointment of Sue Mills as deputy Tax Collector by Tax Collector, Karen Darrah at a salary of \$3300.00 per year. Seconded by Councilman Novak and carried.

Supervisor Deloria has begun work on the 2019 tentative budget. He is hoping to have the tentative budget by the next board meeting.

The Local Waterfront Grant for the boat launch parking lot is set to expire May 31, 2019. We will have to look into the feasibility of finishing the project in that timeline.

Cycle Adirondack was very pleased with Newcomb's contribution to their cycle event and they send their thanks.

There was one bid for the pine logs. Jim Bunnell bid \$300. Motion was made by Councilman Bott to accept the bid. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 7:40 pm.

Respectfully submitted \_\_\_\_\_



August 14, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 8th of August 2017 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
David Olbert	Councilman
Joe Novak	Councilman

Others present: Mark Yandon, Monica Young, Wes Miga, Ruth Olbert, Mary Monahan, Lorinda Minke, Mitch Moses, Paul Hai, Joan Burke, Judy DePasquale and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the July 31, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #15 in the amount of \$22884.20. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #15 in the amount of \$17290.93. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Abstract #15 in the amount of \$13085.15. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #10 Water Abstract #7 in the amount of \$37065.49. Seconded by Councilwoman Fennessy and carried.

September meeting dates were tentatively set for September 11<sup>th</sup> and 25<sup>th</sup>.

The Board received a report from Jennifer Betsworth on her work at Santatnoni this summer. Councilman Olbert was in Santanoni for the canoe tours. He was also in the Gate House which is in need of some updates. Wes Miga will talk with DEC and try to get a comprehensive list of work that needs to be done.

The General Fund will need to lend the water district \$560,000.00 until long term financing can be secured. Motion was made by Councilman Bott for a Resolution to temporarily advance this amount to the water district to pay for repairs. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Homestead and Non-homestead certificate of base percentages, current percentages and current and adjusted base proportions pursuant to Article 19, RPTL, for the levy of taxes on the 2018 Assessment Roll. Seconded by Councilman Novak and carried.

The Planning Board has approved the Frosty Farm's LLC on the Bissell property. A water test will be done on the well. No purchase offer has been received.

The TR Committee went over the plans for the TR Weekend. They have many activities planned and they provided the Board with a proposed budget. The theme this year will be "125<sup>th</sup> Santanoni Anniversary."

New York State DEC is filing for Adverse Abandonment on the North Creek Saratoga Rail Road. Warren County, Paul Mitchell and Steve Potter will be preparing documents to submit to the Surface Transportation Board. The Town of Newcomb and Essex County will be offering a support statement for the future use of the rail line.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:20 pm.

Respectfully submitted \_\_\_\_\_

July 31, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 31<sup>st</sup> of July 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Mark Yandon, Monica Young, Wes Miga, Sally Rockwood, Maggie Alitz, Mitch Moses, Kevin Bolan, Marcella Sharpe, Joan Burke, Joan Moore, Paul Hai, Rowen Hai, Duane Finch, Sonya Finch and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the July 17, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #14 in the amount of \$19801.91. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #14 in the amount of \$28943.80. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Abstract #14 in the amount of \$6407.48. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #10 Water Abstract #7 in the amount of \$5722.00. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Water Abstract #7 in the amount of \$2065.75. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Abstract #7 in the amount of \$1169.39. Seconded by Councilman Novak and carried.

The Board received a letter from Douglas Bateson writing on behalf of the Lower Works Tahawus community regarding the NYS Broadband program. They are very unhappy that they were not included in the fiber optic implementation plan.

The Board received an employment request from Shanya Rifenburg.

August Board meetings were tentatively set for August 14<sup>th</sup> and 28<sup>th</sup>.

The Board was given an update on the Winebrook Water project. The water testing has been completed and passed. The water tower is back on line. There has been some issues with the generator auto start. AES is working on getting this fixed. The Town is working with the Dept. of Health and Environmental Facilities Corp. to apply for long term financing for the balance owed by the Town. In order to meet these financial obligations caused from the repairs to the water tower and water system, the rate for water will be increased \$36.00 per year. Motion was made by Councilman Novak to approve this increase. Seconded by Councilwoman Fennessy and carried.

Red Winslow has agreed to sign a conservation easement with the Town of Newcomb for a 25 foot strip of land on the eastern boundary of his property. A portion of this land strip will be used as a snowmobile trail and will also include access for hiking, biking and

equestrian trails. Motion was made by Councilman Olbert to accept the offer from Mr. Winslow. Seconded by Councilman Novak and carried.

Paul Mitchell owns a small piece of property at the overlook previously owned by NL. He is willing to discuss transferring ownership to the Town. Motion was made by Councilman Bott to have the Town Attorney prepare the necessary documents to complete this process. Seconded by Councilwoman Fennessy and carried.

The Board and Public had a discussion on the petition that is currently circulating regarding a grant for the Historical Museum.

There was comments from the public on the Summerfest and the lack of advertising.

It was suggested that the Town put in a bike rack at the overlook.

Motion was made by Councilman Novak to adjourn. Seconded by Councilman Bott and carried at 7:50 pm.

Respectfully submitted \_\_\_\_\_

July 17, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 17<sup>th</sup> of July 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Mark Yandon, Monica Young, Ruth Olbert, Joan Burke, Mitch Moses, James Montanye, Lowell Stringer, Paul LaCourse, Laurinda Minke, Maggie Alitz, Joanne Bush, Rose Bush, Suzanne Paul, Kevin Yandon, Bob Yandon, Charlotte Demars, Sally Rockwood and Mary Pound.

Meeting was called to order at 7:00 p.m. by Supervisor Deloria. Motion was made by Councilman Bott to approve the minutes of the June 19, 2018 meeting and the July 10, 2018 special meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #13 in the amount of \$98307.50. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #13 in the amount of \$59927.84. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #3 Buildings Abstract #6 in the amount of 24478.00. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Abstract #13 in the amount of \$8560.80. Seconded by Councilman Novak and carried.

Motion was made by Councilman Fennessy to approve the Capital Projects #10 Water Abstract #6 in the amount of \$189525.00. Seconded by Councilman Bott and carried.

Town Justice, Robert Ward provided the Board with the "Distribution Summary" of all Justice reports for the month of May.

The Board received a letter of appreciation from Carol Burke thanking the Town for the clearing at the overlook to restore the view there.

The General fund summer staff will be conducting a ground audit of our current street lights to help with the NYSEG LED street light improvement project.

The interior coating of the water tower has been completed and inspected. We began refilling the tower today. Water quality tests will be taken and once we receive approval from DOH we will be able to begin using the tower for water.

Motion was made by Councilman Bott for a Resolution to resolve that the additional work on the water tower to be a Type II action under SEQRA with no environmental affect. Seconded by Councilman Novak and carried.

There will be a public hearing on Monday July 23, regarding the self-storage units of Clay Arsenault on the property owned by Donna Draper. There is also a public hearing

on Thursday July 26, regarding the Minke Farm to be located on the Marvin Bissell property on Bissell Loop.

Motion was made by Councilman Olbert for a Resolution to declare surplus and authorize the sale of parts and materials from the old Hudson River water plant.

Seconded by Councilman Bott and carried.

Motion was made by Councilman Novak to declare surplus and offer the logs cut by Highway for bid. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the annual senior citizen dinner cruise. The date has been set for Wednesday, September 5, from 4-7 pm.

Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the appointment of Monica Young to the Zoning Board of Appeals. Seconded by Councilman Novak and carried.

The Board received a report from Code Enforcement Officer, George Damasevitz.

Joan Burke and Laurinda Minke had a power point presentation on the Historical materials currently owned by the town. There is limited space to display these materials.

Motion was made by Councilman Novak to adjourn. Seconded by Councilman Olbert and carried at 8:05 pm.

Respectfully Submitted \_\_\_\_\_

June 19, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 19th of June 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Joe Novak	Councilman
David Olbert	Councilman
Donald Bott	Councilman

Others present: Monica Young, Joan Burke, Ruth Olbert, Marsha Chase, Rose Bush, Sally Rockwood, Linda Stringer, Lowell Stringer, Stan LaLonde, Wester Miga, Sonya Finch, Duane Finch, Maggie Alitz, Paul Hai, Mark Yandon and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Bott to approve the minutes of the June 5, 2018 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #12 in the amount of \$53440.83. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #12 in the amount of \$14810.33. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #5 Abstract #12 in the amount of \$16519.73. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Capital Projects #10 Water Abstract #4 in the amount of \$16166.94. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Water Fund Abstract #6 in the amount of \$3336.21. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Fund Abstract #6 in the amount of 739.24. Seconded by Councilman Olbert and carried.

July meeting dates were tentatively set for July 17<sup>th</sup> and 31<sup>st</sup>.

There will be a special meeting on July 10, 2018, at 1:00 pm to award the bid for the Pavilion construction.

Motion was made by Councilman Olbert to adjust the salary of Youth Program employee from \$3200. to \$3400. This error was made due to a missed step salary. Seconded by Councilman Novak and carried. Motion was made by Councilman Novak to hire an additional recreation assistant, Rachel Dubuc at a salary of \$2100.00 to help with the arts and craft program. Seconded by Councilwoman Fennessy and carried.

The new cook shack equipment for the beach has been installed. Mountain Petroleum will be here this week to do the necessary hook ups.

Motion was made by Councilman Bott for a Resolution to name the private road in the Stubing subdivision "Thunderbird Way." Seconded by Councilman Novak and carried.

At the encouragement of Councilman Bott, the Town has talked with NYSEG about converting the street lights to LED with the potential of saving near 50%. Motion was made by Councilwoman Fennessy to authorize Supervisor Deloria to sign a street light conversion agreement and the unexpired life cost of the cobra head street lights in the amount of \$2119.82. Seconded by Councilman Olbert and carried. No start date has been set at this time.

Motion was made by Councilwoman Fennessy for a Resolution to loan \$320,000.00 from General Fund to the Water District to pay for sandblasting and interior coating of the water tower. This repair was not part of the original project covered by the EFC loan. Seconded by Councilman Novak and carried.

The Code Officer received a written complaint regarding the old Wayside property. He will research this and get back to the board.

Motion was made by Councilman Olbert to approve the appointment of Paul Hai as chairman of the Planning Board. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the request from Newcomb Central School for \$500.00 to help with the summer movie nights. Seconded by Councilwoman Fennessy and carried.

Motion made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 7:45 pm.

Respectfully submitted \_\_\_\_\_



June 5, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 5th of June 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
David Olbert	Councilman
Donald Bott	Councilman

Others present: Monica Young, Ruth Olbert, Lanette Chase, Mary Monaghan, Joan Burke, Kevin Bolan, Denise Bolan and Mary Pound. Excused: Joe Novak.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Bott to approve the minutes of the May 22, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #11 in the amount of \$27295.27. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #11 in the amount of \$32126.55. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Capital Projects #5 Abstract #11 in the amount of \$40720.06. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Youth Program salary list for 2018 as presented by the Youth Commission. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Tuition Agreement with the Town of Long Lake for the Youth Program. Seconded by Councilwoman Fennessy and carried. There was discussion on the possible need for additional staff for the Youth Program dependent on the number and level ranking of children that attend the program.

New equipment has been ordered for the beach cook shack. A 4 foot flattop grill, two burner table top, stainless tables with wheels and a 4 foot hood with exhaust fan and light.

Motion was made by Councilwoman Fennessy to approve the purchase from Custom Patches for the patches for the Newcomb Experience Program at a cost of \$749.49. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to accept the grant from Charles R. Wood Foundation on behalf of the Newcomb Volunteer Fire Department to purchase an automatic CPR device. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to authorize the announcement of an engineering bid award for the Salt Shed Project #P-0098-2017/WQIP. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to award the bid for the Salt Shed Storage Shed to AES Northeast, PLLC. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to authorize Supervisor Deloria to sign the change order for the Well Field Control Building and Water Project in the amount of \$320,000.00. This modification will be for sandblasting, coating and minor repairs to the

interior of the water tank. This is primarily due to ice in the tower causing damage and wear to the interior of the tank. Seconded by Councilwoman Fennessy and carried.

Essex County is proposing a rate increase for next year for solid waste removal.

There will be a joint meeting June 12, 2018 with the Special Projects Committee and the Town Board to discuss a possible facility to house historical exhibits. The Town has acquired engineering plans from the Town of Minerva that will provide a significant savings to the town if we use these plans. The Newcomb Historical Museum will have a new exhibit beginning June 18 in honor of the 125<sup>th</sup> Anniversary of Santanoni.

Motion made by Councilman Bott to adjourn. Seconded by Councilman Olbert and carried at 8:05 pm.

Respectfully submitted \_\_\_\_\_

May 22, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 22nd of May 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Wes Miga, Ruth Olbert, Sally Rockwood, Rose Bush, Linda Stringer, Sue Mills, Joan Burke, Mary Monahan, Lowell Stringer and Laurinda Minke.

Supervisor Deloria called the meeting to order at 7:00 pm.

Motion was made by Councilman Bott to approve the minutes of the May 8, 2018 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #10 in the amount of \$25,784.48. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Highway Fund Abstract #10 in the amount of \$42,965.02. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Water Fund Abstract #5 in the amount of \$553.31. Seconded by Councilman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Sewer Fund Abstract #5 in the amount of \$1,742.95. Seconded by Councilman Fennessy and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #5 Abstract # 10 in the amount of \$9,970.12. Seconded by Councilman Olbert and carried.

June meetings were tentatively set for June 5<sup>th</sup> and 19<sup>th</sup>.

Motion was made by Councilman Olbert to rescind May 8th motion to award pavilion bid to American Landscape Structures. Town procurement policy requires competitive bidding and Essex County is preparing required documentation to complete the bidding requirement. Councilman Fennessy seconded and motion carried.

Motion was made by Councilman Bott to approve Jennifer Fifield to attend NYS Assessors Association. Councilman Novak seconded and motion carried.

.Discussion regarding installing a flag at the St. Therese Cemetery was brought up by Councilman Bott, he stated that the flag must be lit at all times. Supervisor Deloria stated that we should have flags at all three cemeteries, he will research prices and report back at next meeting.

Supervisor Deloria reported that the Saratoga/North Creek Railroad owes the Town of Newcomb \$38,538.16 and Minerva \$41,760.95 in back taxes.

Discussion regarding salt shed engineering firm approval & resolution was moved to next meeting.

Councilman Olbert reported on the Youth Commission suggestion that Long Lake should have a formal agreement with Newcomb regarding their students attending the Youth Program.

Superintendent Yandon informed the Board that he has been able to locate a work truck for the Maintenance Department at an approximate price of \$50,000.00 He also informed the Board that he will be paving all of Winebrook and the Medical Center this summer.

Rose Bush and Lowell Stringer asked about the necessity of moving the salt shed from the current location. It was stated that because of the close proximity of the water lines running from the wells to the water tower it would be advisable. Lowell also asked if the current site was cleaned from any possible contamination by Finch & Pruyn. Superintendent Yandon said that this had been done.

At 7:32 the Board went into Executive Session and invited Deputy Miga to join. Session ended at 7:51 and Councilman Bott made a motion to close the meeting. Councilman Novak seconded and meeting closed 7:52.

Respectfully Submitted: Marchele Chase

May 8, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 8th of May 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
Lana Fennessy	Councilwoman

Others present: Mark Yandon, Marsha Chase, Wes Miga, Joan Burke, Mary Monaghan, Laurinda Minke, Paul Hai and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the April 24, 2018 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #9 in the amount of \$44600.76. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #9 in the amount of \$19999.41. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #5 Abstract # in the amount of \$75.64. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #5 Abstract #9 in the amount of \$24833.02. Seconded by Councilman Novak and carried.

June meetings were tentatively set for June 12<sup>th</sup> and 26<sup>th</sup>.

The Board received an employment request from KateLynn Geiger to work with the maintenance crew.

Motion was made by Councilman Novak to establish a petty cash for the Golf Course Clubhouse in the amount of \$600.00. Seconded by Councilwoman Fennessy and carried.

A total of four requests for quotes were solicited to firms specializing in public pavilion construction. Two quotes were received and the other two firms withdrew providing us with proposals due to the remote location of Newcomb. Motion was made by Councilman Olbert to award the 24' x 60' Hip Style Roof Pavilion to be constructed at the Town Overlook to American Landscape Structures in the amount of \$61880.00 due specifically to the unique qualification of this firm for construction of municipal pavilions, the Board hereby resolves a competitive procurement was not feasible in this instance. Seconded by Councilman Novak and carried by roll call vote: Councilman Bott – Aye, Councilwoman Fennessy – Aye, Councilman Novak – Aye, and Councilman Olbert – Aye.

Motion was made by Councilman Olbert to approve the amendment to the Town drug policy to include clarification for seasonal employees and Youth Program staff.

Enclosed in the Board packet is an estimate for repair for the water treatment equipment at Dick and Sharie Gibbs home.

Motion was made by Councilman Bott to allow Supervisor Deloria to sign the Boundary Line Agreement with the Newcomb Volunteer Fire Department. Seconded by Councilman Novak and carried.

There will be an Adirondack Association of Towns & Villages meeting in Lake Placid on June 3-4. The deadline for attendance to this meeting is May 18.

The Gooley Club made the register for National Register of Historic Places. The buildings are still scheduled to be demolished.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 8:10 pm.

Respectfully submitted \_\_\_\_\_

April 24, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 24th of April 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Donald Bott	Councilman
Lana Fennessy	Councilwoman
David Olbert	Councilman

Others present: Mark Yandon, Highway Supt., Ruth Olbert, Monica Young, Joan Burke, Lorinda Minke, Lowell Stringer, Mary Monehan, Kevin Bolan and Mary Pound. Absent: Joe Novak.

Supervisor Deloria called the meeting to order at 7:00 p.m. Motion was made by Councilman Bott to approve the minutes of the April 10, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #8 in the amount of \$32969.14. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #8 in the amount of \$34487.47. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Water Fund Abstract #4 in the amount of \$2062.99. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Sewer Fund Abstract #4 in the amount of \$1226.92. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #3 Buildings Abstract #5 in the amount of \$3458.71. Seconded by Councilman Bott and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Abstract #8 in the amount of \$37440.28. Seconded by Councilman Bott and carried.

The Board received employment requests from Meranda Allen, Carter Bush, and Isabelle Bureau.

Discussion on the pavilion construction will wait until the next meeting. We are waiting on an estimate from American Landscapes.

There was discussion on the Town Optical Viewer for the overlook. Supervisor Deloria talked with Eugene Bush regarding a location for the viewer and he suggested an area behind the monument. A 3x3x5" pad would need to be installed. A decision on this was tabled until the next meeting.

Supervisor Deloria composed a memo to the Board and Mr. Canon with a list of work requirements for the Golf Course. There is a list of five items that need to be completed by May 7, 2018 and reports submitted to the Board.

Motion was made by Councilman Bott to approve the purchase of three trucks for the Highway Department at a cost of \$127358.50. They are scheduled to arrive this week. Seconded by Councilwoman Fennessy and carried.

The Board received a proposal from Laurinda Minke that would combine her pay for website work and her work on computer graphics into one. Motion was made by Councilman Bott to approve the proposal. Seconded by Councilman Olbert and carried.

Essex County will be holding household hazardous waste days. Collection will be in North Hudson on June 30<sup>th</sup>. An area will be available at the landfill for collection of these materials and maintenance will take a load over to North Hudson.

Code Officer George Damasevitz and Supervisor Deloria are working on a generic vending permit for vendors.

Supervisor Deloria provided a copy of a letter from William Janeway of the Adirondack Council, to DEC addressing overuse of the High Peaks.

Councilman Olbert reported that "Cycle Adirondack" will host an event on August 22 that will finish a fifty mile ride in Newcomb at the overlook.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 7:50 p.m.

Respectfully Submitted \_\_\_\_\_



The April 10, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 10th of April 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilman
Donald Bott	Councilman
David Olbert	Councilman
Joe Novak	Councilman

Others present: Mark Yandon, Joan Burke, Wester Miga, Ruth Olbert, Stan LaLonde and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the March 27, 2018 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #7 in the amount of \$19802.59. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #7 in the amount of \$14156.47. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #3 Buildings Abstract #4 in the amount of \$2945.42. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #5 Abstract #7 in the amount of \$4736.10. Seconded by Councilman Bott and carried.

May meetings were tentatively set for 8<sup>th</sup> and 22<sup>nd</sup>.

Motion was made by Councilman Novak to approve construction of a Pavilion at the overlook, based on the lowest bid for the concrete slab. Seconded by Councilwoman Fennessy and carried.

There was discussion on installing tower optical binocular viewers at the overlook. This would be coin activated and cost would depend on the total annual foot traffic at the site.

The Board received a letter from Ronnie and Tiffany Brace asking permission to sell fresh flowers, herbs and crafts at the overlook. The Board will look into a "Peddlers Permit" for them and any other possible vendors.

Motion was made by Councilman Novak to approve a modification to the transfer station policy. Effective April 2018, private dumpsters must be obtained by the contractor or homeowner with projects that exceed ten yards of debris. Seconded by Councilman Olbert and carried.

The Board received a handout on the 2018 Santanoni work plan.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 7:45 pm.

Respectfully Submitted \_\_\_\_\_

March 27, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 27nd of March 2018 at 7:00 P.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Joe Novak	Councilman

Others present: Mark Yandon, Hway Supt., Monica Young, Ruth Olbert, Joan Burke, Wester Miga, Maggie Alitz, Kelly Audino, Mary Monahan, Roy Ginsberg, Kristen Ginsburg, Paul Hai, Kevin Bolan and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the March 13, 2018 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #6 in the amount of \$35748.17. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the Highway Fund Abstract #6 in the amount of \$86254.05. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Water Abstract #3 in the amount of \$14085.50. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Sewer Abstract #3 in the amount of \$659.60. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #3 Buildings Abstract #3 in the amount of \$4121.32. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #4 Highway Eq. Abstract #1 in the amount of \$18522.56. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Capital Projects #5 Abstract #6 in the amount of \$8559.31. Seconded by Councilman Novak and carried.

April meeting dates were tentatively set for April 10<sup>th</sup> and 24<sup>th</sup>.

There will be a public meeting on Tuesday April 3, at 6:00 pm with the DEC for public comment on the Boreas Pond Unit Management Plan.

Town Clerk, Mary Pound rescinded the appointment of Ricki Dick as Deputy Town Clerk. She then appointed Marchelee Chase as Deputy Town Clerk.

The new alcohol and drug policy was reviewed by Supervisor Deloria and Wes Miga and they recommended approval. Motion was made by Councilman Bott to approve the new policy. Seconded by Councilman Olbert and carried.

There has been some revisions to the Fire Department 2018 Contract. Motion was made by Councilman Olbert to approve the new contract. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve Supervisor Deloria to sign the SLIC Network Easement Agreement. This will allow SLIC to put equipment on the Fitness trail. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve Jennifer Betsworth as "Santanoni Interpretive Coordinator" from April 15 thru October 13. She will help manage work plans for the summer interns and volunteers. She will also be setting up social media accounts for Facebook and Instagram. She will be paid \$5000.00 for the 26 week period. Seconded by Councilman Novak and carried.

The Board received a handout from the Events Committee with some revisions. They will now include Summer Fest, and have added some activities for the Labor Day celebration.

The Board is hoping to have a 30x60 pavilion constructed at the Overlook this summer located to the right of the spruce trees and even with the gazebo. Supervisor Deloria is getting some estimates for cement and construction.

Motion was made by Councilman Bott to approve attendance of Laurinda Minke to a Social Media Marketing Conference in Albany, May 29<sup>th</sup>-30<sup>th</sup>. The registration fee is \$299.00 plus lodging and food. Seconded by Councilwoman Fennessy and carried.

Anyone interested in attending the Adirondack Park Local Government Conference April 18<sup>th</sup> and 19<sup>th</sup> must have registrations in by April 4.

Supervisor Deloria will reopen the Senior Center for use by seniors at 8 am daily. Coffee and a computer will be provided for their use.

Motion was made by Councilman Bott to approve the purchase of four new pickup trucks. One for the General Fund and three for Highway. Seconded by Councilman Novak and carried.

The Volunteer Dinner is set for Friday May 4, 2018 at the Newcomb House

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:15 pm.

Respectfully submitted \_\_\_\_\_

February 27, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 27th of February 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman
Lana Fennessy	Councilwoman

Others present: Mark Yandon, Monica Young, Maggie Alitz, Joan Burke, Marsha Chase, Linda Stringer, Lowell Stringer, Paul Hai, Anita Brudage, Roy Ginsburg, Kiersten Ginsburg, Kelly Audino, Mary Monahan, Ruth Olbert, and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the February 7, 2017 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #4 in the amount of \$94165.65. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #4 in the amount of \$73562.17. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #5 Abstract #4 in the amount of \$20905.74. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the Water Abstract #2 in the amount of \$1790.32. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Sewer Abstract #2 in the amount of \$656.92. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Capital Projects #10 Water Abstract #3 in the amount of \$3683.83. Seconded by Councilman Novak and carried.

March meetings were tentatively set for March 13<sup>th</sup> and 27<sup>th</sup>.

Senator Little reported that the "Pilot" Bill on State owned lands will not be sent to the Senate for a vote.

There was discussion on adding both the water and biking components of the Newcomb Challenge. Motion was made by Councilman Bott to add the water and biking components but change the name to "Newcomb Experience." Seconded by Councilman Novak and carried.

The selection committee for the Main Street Revitalization Grant has awarded the grants to Trail Head Resort and Inn at Santanoni.

Supervisor Deloria presented the Board with information on the LENS program. This is a DMV automatic reporting system to review driver's license records. Motion was made by Councilman Olbert to register the town with the NYSDMV License Event Notification Service. Seconded by Councilman Bott and carried.

The Town Board received a letter from Susan Kennedy of the NYS Department of Health, on the annual inspection of the Winebrook Hills Water District.

The Town received a letter from NYS Parks, Recreation and Historic Preservation informing the town that they are considering nominating the Gooley Club property to the National and State Register of Historic Places.

The 21<sup>st</sup> Annual Adirondack Park Local Government Conference will be April 18-19 in Lake Placid. The 2018 PERMA Conference is May 24-25.

Assessor Lowell Stringer notified the Town Board that they will be doing a full revaluation this year. They will be working with staff from the County and will be visiting all properties in Town.

Paul Hai announced that ESF will be hiring two full time employees. They have also started a Coffee Hour at the VIC on Saturday mornings.

Maggie Alitz inquired about town money for advertising if the Chamber of Commerce dissolves.

Roy Ginsburg presented his views on the benefits of hiring an events coordinator to promote the Town.

Motion was made by Councilman Novak to adjourn. Seconded by Councilman Bott and carried at 8:00 pm.

Respectfully submitted \_\_\_\_\_

February 13, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 13th of February 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Monica Young, Ruth Olbert, Joan Burke, Linda Stringer, Lowell Stringer, Kelly Audino, Mary Monahan, Wester Miga, Kevin Bolan, Anita Brundage, Mark Yandon and Mary Pound.

Meeting was called to order by Supervisor Deloria at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the January 30, 2018 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #3 in the amount of \$46934.63. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #3 in the amount of \$9360.05. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #5 Abstract #3 in the amount of \$8508.35. Seconded by Councilman Bott and carried.

March meetings were tentatively set for March 13<sup>th</sup> and 27<sup>th</sup>.

Governor Cuomo has a provision in the 2018-2019 NYS Executive Budget that would halt state property tax payments to counties, towns and school districts that host public Forest Preserve land in the Adirondack and Catskill parks. The Adirondack Council opposes changes in these state tax payments. Motion was made by Councilman Novak for a Town of Newcomb Resolution in opposition to this "Pilot" provision in the 2018-2019 NYS Executive Budget. Seconded by Councilman Bott and carried.

The Town of Newcomb has declared a State of Emergency for February 12-16. This will help with clean up from the last winter storm.

The Employee Handbook has been amended and reviewed by Supervisor Deloria and Wes Miga. Motion was made by Councilman Bott to adopt the amended Employee Handbook. Seconded by Councilman Novak and carried.

The contract for the NYSEG Energy Efficiency Program has been signed and work should begin in 4-5 weeks.

Motion was made by Councilman Novak to approve the Newcomb Challenge without the water and biking components. More research and planning will be done before these can be added. The total cost of the "Challenge" should not exceed \$2000. Seconded by Councilwoman Fennessy and carried.

The Youth Commission had a meeting to discuss the ski program and lifeguard training. There needs to be a certified lifeguard instructor and Melissa Yandon is no longer going to be doing it. Lynette Chase and Peyton Gould are willing to take the training. Motion was made by Councilman Bott to approve the attendance of Lynette and Peyton at a cost

of \$400. per person plus a per diem meal expense. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the full page ad in the Adirondack Life Magazine at a cost of \$1800. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the suggestion that the Newcomb Day gift this year would be playing cards. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 7:35 pm.

Respectfully submitted \_\_\_\_\_

January 30, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 30<sup>th</sup> of January 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Mark Yandon, Joan Burke, Marchele Chase, Wester Miga, Linda Stringer, Lowell Stringer, Monica Young, Ruth Olbert, Lorinda Minke, Beth Stalker, Nancy Tracy, Mary Monahan, Kelly Audino, Tony Audino, Kevin Bolan, Paul Hai and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Olbert to approve the minutes of the January 16, 2018 meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #2 in the amount of \$59208.23. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Highway Fund Abstract #2 in the amount of \$44243.99. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the Water Fund Abstract #1 in the amount of \$972.04. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Sewer Fund Abstract #1 in the amount of \$1759.23. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #5 Abstract #2 in the amount of \$1700.00. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the Capital Projects #10 Water Abstract #2 in the amount of \$17312.50. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #11 Golf Course Abstract #1 in the amount of \$9245.03. Seconded by Councilman Novak and carried.

February Town Board Meetings are tentatively set for February 13<sup>th</sup> and 27<sup>th</sup>.

The Board received employment requests from Patrick Kushi, Monica Young and Francine Thibodeau.

Beth Stalker went over the handout from the marketing committee summarizing the duties and accomplishments of the committee. The committee is disbanding due to time and other commitments. They are excited that the Town is considering creating a part time job to continue the work of this committee. The Board would like to recognize these members and commend them for all the work they have done.

Just a reminder that the application deadline for the Main Street Revitalization Grant is January 31, 2018. Awards will be announced on February 28, 2018.



Motion was made by Councilman Olbert to approve the sale price of \$17500. for the Goodnow Flow property for sale to Drew Cullen. The next step in the sale process is Permissive Referendum and public notice.

The Town of Newcomb was approved for the State Assistance Grant for the Salt Shed project for \$359,643.00. The Town will prepare the site at the Triangle and Highway Supt. Mark Yandon will look at existing salt sheds for design ideas. Bids for the project will go out in December 2018 and building should begin in spring 2019.

Motion was made by Councilman Novak to approve attendance of Code Officer, George Damasevitz at the Northern Adirondack Code Enforcement Officials Association in Lake Placid, March 4-8. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve changing the salary for Clerk to the Justice from an hourly rate to a salary of \$3000.00 per year. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to authorize Supervisor Deloria to sign the Agreement to Spend Highway Funds with Essex County for the sum of \$290,000.00. Seconded by Councilman Novak and carried.

NYSEG is offering a Small Business Energy Efficiency Program and sent a representative to estimate the cost and savings of replacing all lighting to LED. NYSEG would contribute to approximately 20% of the cost and estimates the savings for the Town to be over \$5594.00 per year. Motion was made by Councilman Bott to approve the replacement. Seconded by Councilman Novak and carried.

The bridge on the Campsite Road is scheduled for repair in May 2019.

The Board received a response from Bruce Breitmeyer of ESF requesting extension of public access road closer to Rich Lake to allow use of motors on the lake. ESF feels that the current access design meets with the agreement made with the Town and at the same time protects the lake. They have no plans to increase access to the lake or allow public use of motors.

Joan Burke provided the Board with a handout and updated the Board on the Special Projects Committee. They met last week and discussed the possibility of building a pavilion at the overlook and also looking for more cost effective ways to acquiring building designs for a new Historical Museum.

Monica Young would like the town to bring a rock from NL to put a plaque on as a tribute to George Canon. She provided a sample of what she would like the plaque to say. Councilman Novak will work with Monica.

The Board has a handout with information on the Newcomb Challenge. They need to review it and be ready to talk about it at the next meeting.

The Veterans have requested that the Town put up a lighted flag pole and flag at the cemetery.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:15 pm.

Respectfully Submitted\_\_\_\_\_

January 16, 2018

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 18<sup>th</sup> of January 2018 at 7:00 P. M., the following Board Members were present:

Robin Deloria	Supervisor
Lana Fennessy	Councilwoman
Joe Novak	Councilman

Others present: Joan Burke, Monica Young, Lowell Stringer, Linda Stringer, Laurinda Minke and Mary Pound. Excused: Wes Miga, Don Bott and Dave Olbert

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilwoman Fennessy to approve the minutes of the January 1, 2018 organizational meeting. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #1 in the amount of \$61565.92. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Highway Fund Abstract #1 in the amount of \$78592.36. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #3 Buildings Abstract #1 in the amount of \$4476.16. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Smart Growth Abstract #1 in the amount of \$103059.74. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #9 General Fund Eq. Abstract #1 in the amount of \$215268.00. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capital Projects #10 Water Abstract #1 in the amount of \$4000.00. Seconded by Councilwoman Fennessy and carried.

Supervisor Deloria provided the Board with a Board Member Advisory Committee List. Each Councilmember is assigned to a different department.

February meetings were tentatively set for February 13<sup>th</sup> and 26<sup>th</sup>.

The Main Street Revitalization Grant application deadline has been set for January 31, 2018. The award recipients will be announced on February 28, 2018. The Governor has announced that there will be another one million grant available to the Five Towns.

The APA has notified the Town that they have no jurisdiction on the subdivision and sale of the Goodnow property to Drew Cullen.

There will be a meeting on Thursday, January 25, 2018 at 1 p.m. with Todd Hodgson and Jim Dougan of Essex County on the Triangle Site Plan.

Motion was made by Councilman Novak to approve the \$1500. fee for the Drug Testing updates to the Employee Handbook. There will be an additional \$750 fee for other updates. Seconded by Councilwoman Fennessy and carried.

Supervisor Deloria spoke with Tracy Smith, the Chief Sewer Plant Operator, regarding the salary he has been receiving. He has not had a raise since 2011. Motion was made by Councilman Novak to approve an increase to \$5000. per year plus mileage. Any additional hours will be paid at a rate of \$23.50 per hour when approved by the Supervisor. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilwoman Fennessy to authorize Supervisor Deloria to sign the drug testing agreement with On Site Testing. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy for a Resolution to authorize and appoint the Youth Commission members. Seconded by Councilman Novak and carried.

Burnham Financial donated \$250. to the Town of Newcomb and it was agreed that this money would be designated to help pay for the new tables in the senior center.

Motion was made by Councilwoman Fennessy to adjourn. Seconded by Councilman Novak and carried at 7:35 pm.

Respectfully Submitted \_\_\_\_\_

January 1, 2018

At the Organizational meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the first day of January 2018 at 10:00 A.M., the following Board Members were present:

Robin Deloria	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Joseph Novak	Councilman
Lana Fennessy	Councilwoman

Others present: Mark Yandon, Hway Supt., Wester Miga, Joan Burke, Aaron Deloria, Donna Deloria, Ricki Dick, Joe Dick, Mary Lamphear, Lowell Stringer, Linda Stringer and Mary Pound.

Meeting was called to order by Supervisor Deloria at 10:10 a.m.

At the start of the meeting, Supervisor Deloria and Councilwoman Fennessy accepted the Oath of Office for their elected positions.

Motion was made by Councilman Olbert for a Resolution adopting Elected Officials salaries for 2018.

OFFICE	OFFICIAL	SALARY
Town Supervisor	Robin Deloria	\$42432.00
Deputy Supervisor	Wester Miga	\$9360.00
Town Clerk	Mary Pound	\$17067.00
Councilman	David Olbert, Don Bott, Joe Novak, Lana Fennessy	\$9,360.00
Town Assessors	Lowell Stringer (Chairman) J.Fifield, E. VanAuken	\$13091.00
Tax Collector	Karen Darrah	\$10,875.00
Supt. of Highways	Mark Yandon	\$77310.00
Town Justice	Robert Ward	\$13091.00

This Resolution was duly seconded by Councilman Novak and adopted by role call vote as follows: Supervisor Deloria – Aye, Councilwoman Fennessy – Aye, Councilman Olbert – Aye, Councilman Bott –Aye, and Councilman Novak– Aye.

Motion was made by Councilman Bott for a Resolution appointing officials and setting 2018 salaries:

POSITION	OFFICIAL	SALARY
Clerk to Supervisor	Mary Pound	\$51288.00
Administrative Assistant	Marchele Chase	\$15.61/hr
Chairman Bd. Of Assessors	Lowell Stringer	\$6543.00
Budget Officer	Robin Deloria	\$21,525.00
Deputy Town Clerk	Ricki Dick	\$3,309.00
Town Historian	Amanda Lamphear	\$1,200.00
Reg. Of Vital Statistics	Mary Pound	\$100.00
Registered Nurse	Katherine O'Malley	\$29.00/hr
Health Officer	Kevin Bolan	
Physician Assistant	Kevin Bolan	\$57564.00
Physician Assistant	Denise Bolan	0
Clerk, Health Center	Jolene Hlavaty	\$21.69/hr
	Keri Helms	\$16.13/hr
Medical Assistant	Laura Bartlett	\$14.82/hr
Clerk, Highway	Melissa Yandon	\$14,795.00

Clerk, Youth Commission		
Planning Bd. & Zoning,	Ricki Dick	\$4382.00
Janitor, Town Hall, Sr. Center	Tammy Larabee	\$15.79/hr
Janitor, Medical Center/overlook	Tammy Larabee	\$15.79/hr
Justice Clerk	Jennifer Fifield	\$17.51/hr
Building & Safety Insp.	George Damasevitz	\$25.00/hr
Safety Insp.		\$17.00/hr
General Mechanic	Eugene Bush	\$30.05/hr
Maintenance Person	Nelson Turcotte	\$29.05/hr
	Charles Canon	\$29.05/hr
Water Supt.	Ray Bush	\$10196.00
Sewer Supt	Tracy Smith	\$250.00 per month
Asst. Sewer Supt.	Charles Canon	
Animal Control Officer	Lorinda Marconi	\$1,200.00
Landfill Attendants	Joe LaPointe, Paul LaCourse	\$15.66/hr.
	John Harrington	\$15.66/hr
Recreation Attendants	Garrett Phelps, Mandy Bush, R. Bailey, Janice Wright Ann Marie O'Donnell Rita Stubing	\$14.37/hr
Medical Bus Driver	Linda Stringer, Gene Poulin, Marlene Bott, Patty Bean	\$16.87/hr \$16.87/hr
	Russ Drennen, Paul LaCourse	\$13.11/hr
	George Sarkisian, Mike Tracy	\$13.11/hr
Senior Center Driver	Bob Ward,	\$16.87 /hr
	Mitch Moses, George Sarkisian	\$13.11/hr
Laborer – Part-time		Min. Wage
Assess. Bd. Of Review	Robert Hampson, Drew Cullen	\$350.00/yr
	Mike Tracy (Chairman)	\$400.00/yr
BTI Program	Eric VanAuken	\$16.77 /hr
	Dave ODonnell	\$15.28 /hr
	Steve Moses, Ann Marie O'Donnell	\$15.28/hr
	Edna VanAuken	\$28.54 /hr
Golf Course Manager		\$
Golf Course Grounds	Craig Poulton,	\$17.85 /hr
	Gene Poulin	\$18.26/hr
Clubhouse Supv.	Linda Stringer	\$17.50/ hr
Clubhouse Att.	Bob Yandon,	
	Robin Reardon,	\$12.28/hr
Historical Bldg.	Photo Archivist & Graphic Designer	\$18.00/hr
	Administrative Assist.	\$14.00/hr
Town Website	Lorinda Minke	\$332.00/mo

This Resolution was duly seconded by Councilwoman Fennessy and carried.

Town Clerk, Mary Pound appointed Ricki Dick as Deputy Town Clerk. Her primary duties shall be preparing the warrants.

Highway Supt., Mark Yandon appointed Melissa Yandon as Deputy Highway Supt.

Motion was made by Councilman Olbert to appoint the following Youth Commission Members: Colleen Sage, Denise Bolan, Melissa Yandon, Chris Fisher and alternate, Ricki Dick. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak that Wester Miga be designated as a delegate for the Town of Newcomb at the Association of Towns meeting in New York City on February 17-21 and that Paul Hai be designated as an alternate delegate. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to set the mileage for Town Business at the federal rate of .545 cents per mile, Official newspaper: Glens Falls Post Star, official Depository of funds: Community Bank , Town Attorney and Planning Board Attorney: Mark Schachner, at a per diem rate. Seconded by Councilman Olbert and carried.

Supervisor Deloria appointed Wester Miga to be Deputy Supervisor.

Motion was made by Councilman Novak to authorize Supervisor Deloria and Wester Miga to sign Town Checks. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to pay expenses for authorized officials attending the following: Essex County Magistrates Assoc. meeting, Essex County IDA, Essex County Youth Board/Planning Committee, Adirondack Assoc. of Towns & Villages, Adirondack North Country Assoc., Adirondack Park Agency, New York Planning Federation, New York State Association of Counties, Adirondack Architectural Heritage, DEC Policy Group meetings, Highway Association, NYS Supt. of Highways and Professional Development Conference, Medical Conferences, Association of Towns, and Golf Course Education meetings and other Board approved functions. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to authorize Supervisor Deloria to make payment of the Golf Course beverage purchases, utilities and insurance prior to audit. Seconded by Councilwoman Fennessy and carried.

Town Board reviewed the Town's purchase policy.

The Town Board reviewed departmental hours, work schedule and meal break policy.

Departmental Hours, Work Schedules and Meal Breaks

Motion was made by Councilwoman Fennessy that full time Town employees scheduled to work 8 hours per day and part-time employees working more than 6 hours per day; are required to take a ½ hour duty free meal break, normally taken in the middle of the work day. Employees work schedules and meal breaks will be established by each department's supervisor.

The Town Board reserves the right to approve a 10-hour work day schedules for all Departments. Bargaining Unit Employees work schedules covered by a collective bargaining agreement shall be governed by the applicable bargaining agreement. Employees are not allowed to work through a meal break to make up for lost work time or to leave work early. Meal breaks may not be schedules at the end of the day to permit employees to leave early before normal quitting time. An employee may leave the department work-site during scheduled meal breaks with approval from their supervisor. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the per diem stipend of \$74.00 maximum per day for employees attending the February 17-21, 2018 Association of Towns meetings in NYC. Seconded by Councilman Olbert and carried.

The January meetings were tentatively set for January 16th and 30th. February meetings were tentatively set for February 13<sup>th</sup> and 27th.

Councilwoman Fennessy made the motion to approve payment of fireworks invoices in advance of Board meetings. Seconded by Councilman Bott and carried.

Main Street Renovation Grant Selection Committee: Wes Miga, Joe Novak and Don Bott.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 10:20 a.m.

Respectfully Submitted \_\_\_\_\_