

March 26, 2019

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 26th of March 2019 at 7:00 P.M., the following Board Members were present:

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|---------------|--------------|
| Robin Deloria | Supervisor |
| David Olbert | Councilman |
| Lana Fennessy | Councilwoman |
| Donald Bott | Councilman |
| Joe Novak | Councilman |

Others present: Ruth Olbert, Joan Burke, Wester Miga, Paul LaCourse, Laurinda Minke, Charlie Minke, Beth Poulin, Nick Funari, Jayne Funari, Kevin Bolan and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the March 12, 2019 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #6 in the amount of \$89854.98. Seconded by Councilman Novak and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #6 in the amount of \$88063.84. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Water Abstract #3 in the amount of \$756.82. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Abstract #3 in the amount of \$1265.40. Seconded by Councilman Novak and carried.

April meeting dates were tentatively set for April 9th and 23rd.

DEC has approved a Cooperative Agreement with the Town of Newcomb providing a Memo of Understanding for the Town to undertake preapproved maintenance, repairs and facilitate staffing at Camp Santanoni. This will also include summer interns. This is a five year agreement. Motion was made by Councilwoman Fennessy for a Resolution to authorize Supervisor Deloria to sign the agreement with DEC. Seconded by Councilman Olbert and carried. Motion was made by Councilman Olbert for a Resolution authorizing work by Gore Electric on the Gate Lodge for no more than \$20000.00. Seconded by Councilman Novak and carried.

Motion was made by Councilman Olbert to approve meal stipend for officers to attend the APA Local Government Day. Seconded by Councilman Bott and carried.

Motion was made by Councilwoman Fennessy to approve the attendance of Mark Yandon to the Ithaca Highway School June 2-5 with a meal stipend of \$214.00. Seconded by Councilman Novak and carried.

NYS DEC regulations require the town to have two certified operators and submit a staffing plan for the Winebrook Sewer plant by May 1, 2019. We currently have Tracy Smith from Ticonderoga as our Certified Operator and our maintenance department has been going to the plant on a daily basis. Supervisor Deloria and Wes Miga plan to meet with DEC to discuss this regulation.

Motion was made by Councilman Novak to allow NYSEG or its sub-contractors to set up a staging area at the triangle to temporarily store poles needed for replacement in this area. Seconded by Councilman Olbert and carried.

The “Experience Newcomb App” is ready to go live and is being published to the Apple Store/Google Play Store. This should be ready in 3-5 days.

The Town website will be updated to the web software “Word Press” Web Instinct is our current provider and they will do the update.

A Minor Subdivision Application and Commercial Use Application was submitted to the Park Agency to begin the process for relocating the Storage Shed Building. Bids for construction should be going out soon.

Councilman Olbert gave a special thank you to Larry Newcomb, Jackie LaCourse, Ruth Olbert, and Laurinda and Charlie Minke for manning the booth at the Adirondack Sport and Fitness Show in Saratoga.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:05 pm.

Respectfully submitted_____

March 12, 2019

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 13th of March 2018 at 7:00 P.M., the following Board Members were present:

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|---------------|--------------|
| Robin Deloria | Supervisor |
| Lana Fennessy | Councilwoman |
| David Olbert | Councilman |
| Joe Novak | Councilman |
| Donald Bott | Councilman |

Others present: Joan Burke, Ruth Olbert, Paul Hai, Kevin Bolan, Paul LaCourse, Wes Miga, Mark Yandon, Beth Poulin and Mary Pound.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Bott to approve the minutes of the February 26, 2018 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #5 in the amount of \$57333.68. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #5 in the amount of \$17813.13. Seconded by Councilman Novak and carried.

The Town has received the reimbursement money from EFC for the Water Grant. This money will be used to pay back the General Fund for funds used to pay bills not yet reimbursed from the Water grant.

NYCLASS is a local government investment pool. Earnings rates for this pool is much higher than what we are able to get at Community Bank. Motion was made by Councilwoman Fennessy for a Resolution to join the NYCLASS investment program. Seconded by Councilman Novak and carried.

The AT&T cell contract has met with a problem. AT&T would like to drain the water tower to mount the equipment. Welding on the tower will damage the new coating. They are looking for an alternative mounting method.

There will be a community meeting on April 12, 2019 at the Newcomb Fire Hall with SLIC Network from 3-7 pm. They will answer questions and begin signing people up for installation. The Newcomb Medical Center will be the first to hook up to the new network.

The deadline for registration to the APA Local Government Conference is March 20, 2019. The Conference is April 3-4 in Lake Placid.

Clay Arsenault has showed some interest in locating his storage shed business at the Town triangle area out by Shapley's Corner. He is agreeable to a land swap of 1 acre in exchange for the Draper Store property. Supervisor Deloria will be working with the APA regarding the inclusion of this 2-lot subdivision as part of the Salt Shed project. Motion was made by Councilman Novak to allow Supervisor Deloria to proceed with this transaction. Seconded by Councilman Olbert and carried.

Planning Board Chairman, Paul Hai reported that the first meeting of the Comprehensive Plan was well attended. The next meeting will be March 28, 2019 at 7 pm.

Joan Burke reported that they have scanned 15,480 documents and pictures that are now preserved at the Historical Building. They still have many more to do.

Motion was made by Councilman Bott to adjourn the meeting. Seconded by Councilwoman Fennessy and carried at 8:10 pm.

Respectfully submitted _____

February 26, 2019

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 26th of February 2019 at 7:00 P. M., the following Board Members were present:

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|---------------|--------------|
| Robin Deloria | Supervisor |
| Donald Bott | Councilman |
| Joe Novak | Councilman |
| David Olbert | Councilman |
| Lana Fennessy | Councilwoman |

Others present: Paul LaCourse, Laurinda Minke, Charlie Minke and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the February 12, 2019 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #4 in the amount of \$32857.44. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Highway Fund Abstract #4 in the amount of \$58861.10. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #3 Buildings Abstract #1 in the amount of \$12640.55. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Water Abstract #2 in the amount of \$235.91. Seconded by Councilman Novak and carried.

Motion was made by Councilwoman Fennessy to approve the Sewer Abstract #2 in the amount of \$986.09. Seconded by Councilman Novak and carried.

March meetings were tentatively set for March 12th and 26th.

Frontier Broadband has received approval for funding to provide "Fiber to the Home" to households in the Tahawus Lower Works community. They would require at least 15 homes to commit to the broadband and a two year commitment.

The Town has received a contract from AT&T for cell service. They would like to put their equipment on the water tower. Supervisor Deloria needs to talk with their engineer about drilling the tank because any damage would void our warranty for the coating on the tower. Motion was made by Councilman Novak to authorize Supervisor Deloria to sign the contract with AT&T pending on information we receive from the AT&T engineer. Seconded by Councilman Olbert and carried.

The Town had a meeting today with NYSEG. They are making progress with the concerns that we brought to them in the November meeting. They have replaced many poles and are trimming trees. They hope to recruit additional workers to for generator support.

Motion was made by Councilman Bott to authorize Supervisor Deloria to sign a letter cancelling the Town agreement of services with AES Northeast for the Salt Shed Storage Building. Seconded by Councilwoman Fennessy and carried. The Town will be building a fabric covered salt shed at a significant savings.

The subject of relocating the historic rangers cabin has come up again. Supervisor Canon had interest in moving the cabin to Newcomb several years ago. Supervisor Deloria

talked with Tom Martin at DEC about the project and he will look into the feasibility of it.

The deadline for registration to the Adirondack Park Local Government Day conference on April 3-4 is March 20. Please return registrations to Mary Pound before this date if you are interested in attending.

The Town received the training power point presentation from Burnham Financial for the Sexual Harassment training. All employees are required to take the training and sign a form. Town will develop a plan to distribute training materials on a USB stick and get with department heads to implement.

The Town received a letter of support from Senator Betty Little for the Regional Forest Economy Partnership Grant opportunity. The purpose of this grant is to assist rural communities in transitioning from a historic dependence on forest based economy to discovering new opportunities for economic diversity. Motion was made by Councilman Olbert to authorize the submission of a letter of interest to the Northern Border Regional Commission. Seconded by Councilman Novak and carried.

Supervisor Deloria provided a slideshow on the new "Experience Newcomb App." The next town newsletter will request pictures from everyone in the community on Newcomb wildlife and other topics.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:30 pm.

Respectfully submitted _____

February 12, 2019

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 12th of February 2019 at 7:00 P. M., the following Board Members were present:

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|---------------|--------------|
| Robin Deloria | Supervisor |
| Lana Fennessy | Councilwoman |
| Donald Bott | Councilman |
| David Olbert | Councilman |

Others present: Wester Miga, Paul Hai and Mary Pound. Councilman Novak on conference call.

Meeting was called to order by Supervisor Deloria at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the January 29, 2019 meeting. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #3 in the amount of \$27696.75. Seconded by Councilwoman Fennessy and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #3 in the amount of \$9028.61. Seconded by Councilman Bott and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #5 Abstract #3 in the amount of \$16675.09. Seconded by Councilman Olbert and carried.

The Town is researching options with Hybrid Building Solutions for construction of the new salt shed. The cost would be \$286000.00 for a 60' x 80' structure without the concrete slab. Motion was made by Councilman Olbert for a Resolution asking Essex County Community Resources to prepare final Bid Specifications and to bid out a OGS approved "fabric structure storage shed." Seconded by Councilman Bott and carried.

ROOST has a proposal for Essex County Board of Supervisors to increase the current occupancy tax from \$.03 to \$.05 cents beginning in 2020. NY State legislation is required to permit change in county law. This proposal would also have to pass the County Economic Development Committee, Ways and Means Committee and the full Board of Supervisors.

The Board received a letter from Ryan Gutheil of Middlebury College encouraging the Town to partner with SUNY ESF for marketing the Town. This will be referred to Paul Hai.

The cost of a new Pisten Bully Trail groomer has increased to approximately \$248000.00. The Snowmobile Club will be applying for grant funding. The lease amount for this machine would be \$3000.00 per month. We will be looking into this as an option.

The maintenance department feels that they can remodel and insulate the current bathroom at the overlook to make it a four season bathroom. They would also put an addition on the south end to accommodate the "Experience Newcomb Electronic App" and brochures. Motion was made by Councilman Olbert to approve the remodeling of the bathrooms at the overlook. Seconded by Councilwoman Fennessy and carried.

DEC Commissioner Basil Seggos has decided not to retire.

There will be a 'kickoff' meeting for the Comprehensive Plan on February 28, 2019 at the Newcomb Fire Hall at 7:00 pm. All are invited to attend.

Motion was made by Councilman Bott to adjourn. Seconded by Councilwoman Fennessy and carried at 8:05 pm.

Respectfully submitted _____

January 15, 2019

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 15th of January 2019 at 7:00 P. M., the following Board Members were present:

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|---------------|--------------|
| Robin Deloria | Supervisor |
| Lana Fennessy | Councilwoman |
| David Olbert | Councilman |
| Donald Bott | Councilman |

Others present: Mark Yandon, Monica Young, Paul Hai, Paul LaCourse, Wes Miga and Mary Pound. Excused: Joe Novak.

Supervisor Deloria called the meeting to order at 7:00 P.M. Motion was made by Councilman Bott to approve the December 27, 2019 meeting. Seconded by Councilwoman Fennessy and carried. Motion was made by Councilwoman Fennessy to approve the minutes of the January 1, 2019 organizational meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to approve the General Fund Abstract #1 in the amount of \$62127.01. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #1 in the amount of \$28915.68. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #5 Abstract #1 in the amount of \$73299.98. Seconded by Councilman Bott and carried.

Motion was made by Councilwoman Fennessy to approve the Capital Projects #7 Abstract #1 in the amount of \$32500.00. Seconded by Councilman Olbert and carried.

February meetings were tentatively set for February 12th and 26th.

Motion was made by Councilman Bott to approve the audit of the Town Justice Court Records and Docket Books. Seconded by Councilwoman Fennessy and carried by roll call vote: Supervisor Deloria – Aye, Councilman Bott – Aye, Councilwoman Fennessy – Aye, and Councilman Olbert – Aye.

The Board received the Code Officers Report.

There will be a meeting January 16, 2019 with Jim McKenna from ROOST. Motion was made by Councilman Bott to authorize Supervisor Deloria to sign the Letter of Agreement with ROOST to request the \$2500.00 to be used to enhance tourism and drive new visitors to Essex County. Seconded by Councilman Olbert and carried.

Motion was made by Councilwoman Fennessy to authorize Supervisor Deloria to sign the lease agreement with AT&T. They agree to pay the Town of Newcomb \$1500.00 per month for rental on the water tower. Seconded by Councilman Bott and carried.

We are moving forward on the Experience Newcomb APP. We have created a G-Mail Account, purchased a web domain called experiencenewcomb.com., opened an APPLE Development Account and opened a GOOGLE Play Developer Account.

In efforts to separate the publicity and marketing from the Town of Newcomb Official Web Site, from the Discover Newcomb Website, Supervisor Deloria will be meeting with Tom Williams from Paradox Consultants to discuss reworking the site.

Phase III of the Main Street Revitalization Program has begun. The AC/Heating system is being installed at the Lake Harris Lodge, sheet rocking and restaurant equipment and furnishing will be purchased and installed. These items are being paid for from a Grant. The remaining funds are on hold and have been set aside for local government projects.

The current groomer for the snowmobile trail is in really rough shape. It is very old and the entire front drive sprocket broke off. It had to be welded back together. The Town needs to look into the purchase of a new groomer. The Snowmobile Club should also look into grant funding for a new groomer.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Olbert and carried at 8:20 pm.

Respectfully Submitted _____