

April 11, 2017

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 11th of April 2017 at 7:00 P.M., the following Board Members were present:

Wester Miga	Supervisor
Paul Hai	Councilman
Donald Bott	Councilman

Others present: Mark Yandon, George Canon, Monica Young, Joan Burke, Robin Deloria and Mary Pound. Absent: Joe Novak and David Olbert.

Motion was made by Councilman Bott to approve the minutes of the March 28, 2017 meeting. Seconded by Councilman Hai and carried.

Motion was made by Councilman Bott to approve the General Fund Abstract #7 in the amount of \$32408.60. Seconded by Councilman Hai and carried.

Motion was made by Councilman Hai to approve the Highway Fund Abstract #7 in the amount of \$7886.69. Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Capitol Projects #5 Abstract #4 in the amount of \$3650.00. Seconded by Councilman Hai and carried.

Motion was made by Councilman Bott to approve the Capitol Projects #10 Water Abstract #3 in the amount of \$12888.16. Seconded by Councilman Hai and carried.

Motion was made by Councilman Hai to approve the Capitol Projects #8 Santanoni Abstract #1 in the amount of \$25000.00. Seconded by Councilman Bott and carried.

May meetings were tentatively set for 9th and 23rd.

Motion was made by Councilman Bott for a Resolution to set the Public Hearing for April 25, 2017 for Local Law #1 of 2017 to amend the Town code to create alternative member positions for the Planning and Zoning Boards. Seconded by Councilman Hai and carried.

The Main Street Revitalization Grant for \$220,000.00 is waiting for the final approval and signed contract from the State Comptroller's office.

The request from the Methodist Church to use the town bus on June 29, 2017 has been approved.

The fence at the town salt shed is in need of replacement. Supt. Mark Yandon will work on getting some quotes.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Hai and carried at 7:20 pm.

Respectfully Submitted _____

March 28, 2017

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 28nd of March 2017 at 7:00 P.M., the following Board Members were present:

Wester Miga	Supervisor
David Olbert	Councilman
Paul Hai	Councilman
Donald Bott	Councilman
Joe Novak	Councilman

Others present: Mark Yandon, Hway Supt., Monica Young, Robin Deloria, Ruth Olbert, Joan Burke and Mary Pound.

Supervisor Miga called the meeting to order at 7:00 pm. Motion was made by Councilman Novak to approve the minutes of the March 15, 2017 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #6 in the amount of \$21379.40. Seconded by Councilman Hai and carried.

Motion was made by Councilman Hai to approve the Highway Fund Abstract #6 in the amount of \$65885.25. Seconded by Councilman Bott and carried.

Motion was made by Councilman Hai to approve the Water Abstract #3 in the amount of \$6628.58. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the Sewer Abstract #3 in the amount of \$2203.96. Seconded by Councilman Hai and carried.

Motion was made by Councilman Olbert to approve the Capital Projects #4 Highway Eq. Abstract #1 in the amount of \$69366.00. Seconded by Councilman Novak and carried.

There was discussion on the projects that need to be done this year. The cost of putting a roof on the skating rink would be too much but the rink will be rebuilt. The Highway department will pave the basketball court at the beach. Work on the cook shack will begin after the busy summer season.

Ongoing discussions on the location of the Historical Museum. The Board would like to do a SWOT analysis to see if the overlook property or the Bissell property would be better for the museum.

The Town received an employment application from Brandi Fifield.

Motion was made by Councilman Novak to appropriate \$200,000.00 to the fire department to help with the purchase of a new fire truck. Seconded by Councilman Hai and carried.

Steve Englehart from AARCH has asked the Town for money to underwrite the stabilization on the farm managers cottage. Motion was made by Councilman Hai to approve a \$25000.00 donation to AARCH for this purpose. Seconded by Councilman Olbert and carried.

The annual Volunteer dinner will be Friday May 5, 2017 at the Long Lake Diner. Letters will be going out soon.

The APA/DEC public comment period on the trail bridge guidance is due by April 14, 2017. The Town of Newcomb supports changes in the regulations to make them a little more flexible. This would enable them to get out of using only natural materials for repairs.

The next Water meeting will be April 11, 2017 at 9:30 am, at the Town Hall.

During the public comment period, Monica Young suggested that the Town keep the increase in the water payment to save money for improvement and repair.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:05 pm.

Respectfully submitted _____

March 15, 2017

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 15th of March 2017 at 11:00 A.M., the following Board Members were present:

Wester Miga	Supervisor
Paul Hai	Councilwoman
David Olbert	Councilman
Joe Novak	Councilman

Others present: Joan Burke and Mary Pound. Absent: Donald Bott.

Supervisor Miga called the meeting to order at 10:00 A.M. Motion was made by Councilman Novak to approve the minutes of the February 23, 2016 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #5 in the amount of \$101633.31. Seconded by Councilman Hai and carried.

Motion was made by Councilman Hai to approve the Highway Fund Abstract #5 in the amount of \$47740.97 Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #5 Abstract #2 in the amount of \$262.00. Seconded by Councilman Hai and carried.

April meeting dates were tentatively set for April 11th & 25th.

The assistant position for Planning/Zoning/Youth Commission will be filled by Kimberly Moses. She will shadow Jen Fifield beginning in April.

Quarterly Water & Sewer billing is as follows:

Water - \$32895.00 Penalty - \$47.30 Sewer - \$13212.50 Penalty - \$49.00
Total - \$46203.80

The Board received an employment request from Doris Lenhart to sub for the cleaning positions.

Motion was made by Councilman Hai to approve the application for \$75,000. for a Smart Growth Grant. Seconded by Councilman Olbert and carried.

Joan Burke updated the Board on the Historical Museum renovation. They have decided to pull the application for a variance on the current property. New suggestions for the location for the Museum would be use of the Bissell barn and property or the new Welcome Center location. Discussion on this will be at the next meeting. The Museum has also acquired Susan Pruyn's Santanoni collection from the Adirondack Museum. This is a very large expensive collection and will be a great addition to the Newcomb Museum.

There was discussion on the renovation projects around the town, renovating the skating rink, boat house roof, beach basketball courts, ski tow renovation and cook shack renovation.

The Board will be ordering T-Shirts for Newcomb Day. We are still waiting on some pricing before they are ordered.

Planning is starting for the annual Volunteer Dinner. We will check with the Long Lake Diner for available dates.

The Newcomb Volunteer Fire Department is in need of a new firetruck. They have saved \$250,000. There was discussion on the Town donating \$200,000. for the new truck. It was also recommended that they check with the NYS OGS surplus.

The Board received a letter of appreciation from Edna VanAuken for the medical transport service.

The Newcomb Chamber of Commerce had their meeting and they recommend that the potential Recreation and Tourism job be a full time position. The results are in on the survey for the community store. No one is available to spearhead the project.

SUNY ESF has a cook position available. There is discussion on potential benefits for the position.

Motion was made by Councilman Novak for a Resolution of support for the SUNY ESF Smart Growth application for the Masten House Lodging and Retreat Center proposal. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Hai to adjourn the meeting. Seconded by Councilman Novak and carried at 12:45 p.m.

Respectfully submitted _____

February 28, 2017

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 28th of February 2017 at 7:00 P. M., the following Board Members were present:

Wester Miga	Supervisor
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman
Paul Hai	Councilman

Others present: Monica Young, Mark Yandon, Joan Burke, Ruth Olbert, Laurinda Minke and Mary Pound.

Motion was made by Councilman Bott to approve the minutes of the February 7, 2017 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #4 in the amount of \$43272.94. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #4 in the amount of \$68032.72. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Capitol Projects #5 Abstract #3 in the amount of \$4675.00. Seconded by Councilman Bott and carried.

Motion was made by Councilman Olbert to approve the Water Abstract #2 in the amount of \$3597.55. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to approve the Sewer Abstract #2 in the amount of \$1730.70. Seconded by Councilman Bott and carried.

There were two applicants for the Planning/ZBA/Justice Assistant position. Supervisor Miga will interview them next week.

There was one response to the vacancy in the Planning Board. Sue Goodspeed expressed interest in the position. The Board agreed to appoint her and Supervisor Miga will get in touch with her.

The presentation for the renovation to the Historical Museum was done on February 24th by Architect Chuck Higginson. The estimated cost for the project is \$500,000.00. There was discussion on the cost of the project and how many would use the facility. Councilman Novak felt that this was a great deal of money considering there are several other town projects that are in need of work. Some of the other projects that need consideration are the skating rink and toboggan hill, 4 season bathroom, cook-shack renovations, beach playground, basketball court at beach, and volleyball net for town beach. The Board felt that we should get started on some of these projects.

The Special Projects Committee has the new sketches for the Welcome Center. The project would incorporate a community room and the basement would have an exercise room and game room. The design would have lots of windows to show the incredible view.

Laurinda Minke had a slide presentation for the Board to show some of the many pictures that she had taken for the Town. Everyone agreed that it was awesome.

Councilman Hai has two quotes for the Newcomb Day T-shirts. It was recommended that he get one more quote from Statement Apparel.

Laurinda Minke and Councilman Hai are working on a poster for the landfill. This has not been completed.

The Adirondack Park Local Government Conference is April 5-6. The deadline for registering will be March 9. Please let Mary Pound know if you are interested in attending.

There will be a pre-construction meeting on March 22, at 9:30 am at the Town Hall for the Water project.

Motion was made by Councilman Novak to adjourn. Seconded by Councilman Bott and carried at 8:30 pm.

Respectfully submitted _____

February 7, 2017

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 7th of February 2017 at 7:00 P. M., the following Board Members were present:

Wester Miga	Supervisor
Paul Hai	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Monica Young, Ruth Olbert, Joan Burke, George Canon, D. Reckahn, Essex Cty Soil & Water and Mary Pound.

Meeting was called to order by Supervisor Miga at 7:00 pm. Motion was made by Councilman Bott to approve the minutes of the January 24, 2017 meeting. Seconded by Councilman Hai and carried.

Motion was made by Councilman Novak to approve the General Fund Abstract #3 in the amount of \$34324.79. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Highway Fund Abstract #3 in the amount of \$4008.10. Seconded by Councilman Novak and carried.

Dave Reckahn from Essex County Soil and Water gave a presentation on the Upper Hudson Watershed Grant, which will be used to develop a plan to secure funding and protect the Hudson watershed.

AES has made its recommendations for the water bid awards. Please refer to the attachment for the list. Water rates will need to be increased at least until the water tower bond has been paid off in 2020. Motion was made Councilman Bott to approve an increase to \$85. per quarter. Seconded by Councilman Olbert and carried.

There will be a ROOST marketing meeting on February 23 at 10 am in Minerva. Supervisor Miga, Councilman Olbert and Kelly Audino will be attending.

The March meeting dates were tentatively set for March 14th and 28th.

Jennifer Fifield will be leaving her clerk job. The Town will put together a job description and advertise for the job in the next Newcomb News.

Jason Richards has resigned from his position on the Planning Board. The Town will advertise for a new member in the next Newcomb News.

Supervisor Miga and Joan Burke presented the board with the plan for the Historical Museum enhancements. Architect, Chuck Higgerson drew up plans and a budget estimate. Mr. Higgerson will be at the Town Hall February 24 and will do a presentation for all interested at 1 pm and 3 pm.

Information on the Recreation and Tourism position will be presented at the February 28, meeting.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Hai and carried at 8:30 pm.

Respectfully submitted_____

January 24, 2017

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the 24th of January 2017 at 7:00 P. M., the following Board Members were present:

Wester Miga	Supervisor
Paul Hai	Councilman
Donald Bott	Councilman
Joe Novak	Councilman
David Olbert	Councilman

Others present: Mark Yandon, Joan Burke, Robin DeLoria and MarcheLe Chase.

Supervisor Miga called the meeting to order at 7:00 P.M. and asked for a moment of silence in remembrance of Dorothea LaCourse who passed away on January 20th 2017.

Motion was made by Councilman Novak to approve the minutes of the January 10, 2017 meeting. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the General Fund Abstract #2 in the amount of \$25,431.38. Seconded by Councilman Bott and carried.

Motion was made by Councilman Novak to approve the Highway Fund Abstract #2 in the amount of \$110,034.22 Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to approve the Water Fund Abstract #1 in the amount of \$1233.55. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Olbert to approve the Sewer Fund Abstract #1 in the amount of \$2349.68 Seconded by Councilman Bott and carried.

Motion was made by Councilman Bott to approve the Capital Projects #5 Abstract #1 in the amount of \$524.00 Seconded by Councilman Hai and carried.

Supervisor Yandon reviewed the NYS DOT Ice & Snow Contract extension for 2017/18 season and stated that the terms were as agreed upon. Councilman Hai made a motion to authorize Supervisor Miga to sign said contract. Seconded by Councilman Novak. Supervisor Yandon noted that as of this date his department has not received payment of \$197,000.00 that is past due from NYSDOT.

Motion was made by Councilman Novak to approve the Highway transfers as submitted in the amount of \$22112.42. Seconded by Councilman Olbert and approved.

Dave Reckahn who was scheduled to speak regarding the Upper Hudson Watershed Grant has been rescheduled for the next meeting in February.

The Main Street Revitalization Grant in the amount of \$220,000.00 meeting is scheduled for February 1st. The Phase 2 portion for the McNaughton proposal will be a separate proposal. Robin Deloria volunteered to do more research regarding this grant and the February 19th deadline.

Councilman Hai stated that he would like to see a copy of the Governor's 2017 Budget as it is his understanding that \$220,000.00 is earmarked for Newcomb and it would be beneficial for us to have Congressman Stec and Senator Little follow up on this.

February Town Board Meetings were scheduled for February 7th and 28th. Bids for the Winebrook Water Project presented at the February 7th meeting.

Job descriptions for the position of Tourism Director were reviewed. Councilman Olbert is still gathering information from surrounding towns for examples of their requirements. It was stated that this will be a full-time position
Councilman Novak will check with Alex Helms, Jason Richards and Rick Sage for estimates on clearing the trees at the Huntington Cemetery.

It was noted that Essex County has \$2,400,000.00 that will be used to rebuild the bridge on the Campsite Road. Councilman Olbert made the suggestion that an easier water access area would be an asset.

The case of the disappearing shovel was solved due to Supervisor Yandon's sleuthing skills and revelation.

Councilman Hai advised the Board that Moose Crossing signs are to be put up soon.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Novak and carried at 8:00 pm.

Respectfully Submitted _____

January 10, 2017

At the regular meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y. on the 10th of January 2017 at 7:00 P.M. the following Board Members were present:

Wester Miga	Supervisor
Paul Hai	Councilman
Donald Bott	Excused
Joe Novak	Councilman
David Olbert	Councilman

Other present: Kelly Audino, George Canon, Monica Young, Joan Burke, Mike Tracy and Mary Pound.

Supervisor Miga noted a correction needed to be made in the December 20, 2016 minutes changing Councilwoman to Councilman. Councilman Hai seconded and minutes approved as amended.

Motion was made by Councilman Novak to approve the General Fund Abstract #1 in the amount of \$69,160.66. Seconded by Councilman Hai and carried.

Motion was made by Councilman Hai to approve the Highway Fund Abstract #1 in the amount of \$17,810.45. Seconded by Councilman Olbert and carried.

Town Board Meeting dates for February were set as follows: February 7th and 28th, 2017 at 7:00 P.M. at the Town office. Bids for the Water Project will be opened and awarded at the February 7th meeting.

There was discussion regarding the Micro-Enterprise Grant. The total sum of the Grant is \$500,000.00 and a capped amount of \$100,000.00 of this is available for local business ventures. The Grant will be administered by the Essex County IDA. There will be a meeting January 19th at the Long Lake Town Hall with introductory information and a mandatory training meeting for interested applicants is scheduled for January 26th at the North Hudson Town Hall.

Newcomb's Main Street Revitalization Grant of \$220,000.00 is currently be worked on.

Joe Novak will continue to the the Board Liaison on the Youth Committee.

An employment request from Patrick Lilly was received.

The Board reviewed handouts for Vehicle Safety Kits. Councilman Novak made a motion to purchase kits to be installed in the Town's van, bus and two cars. Councilman Olbert seconded and motion carried.

Details of job requirements for the position of Recreation and Tourism Director were discussed. Councilman Olbert will do additional research and check with Indian Lake and Long Lake for more information.

It was noted that several trees need to be removed at the Huntington Cemetery. Councilman Novak will contact someone regarding this.

The Board decided to purchase snowflakes design to replace the existing Christmas decorations at an approximate cost of \$5,000.00.

Water Bid opening originally scheduled for January 18th was changed to January 25, 2017.

Council Novak made the motion to adjourn at 7:45P.M., motion seconded by Councilman Olbert and carried.

Respectfully submitted _____

January 1, 2017

At the Organizational meeting of the Town Board of the Town of Newcomb, Essex County, N.Y., held at the Town Hall, Newcomb, N.Y., on the first day of January 2017 at 10:30 A.M., the following Board Members were present:

Wester Miga	Supervisor
David Olbert	Councilman
Donald Bott	Councilman
Joseph Novak	Councilman
Paul Hai	Councilman

Others present: Mark Yandon, Hway Supt., Robin Deloria, and Joan Burke. Mary Pound, excused.

Meeting was called to order by Supervisor Miga at 10:30 a.m.

Motion was made by Councilman Novak for a Resolution adopting Elected Officials salaries for 2017.

OFFICE	OFFICIAL	SALARY
<u>Town Supervisor</u>	<u>Wester Miga</u>	<u>\$41,600.00</u>
<u>Deputy Supervisor</u>	<u>Robin DeLoria</u>	<u>\$6,000.00</u>
<u>Town Clerk</u>	<u>Mary Pound</u>	<u>\$16,732.00</u>
<u>Councilman</u>	<u>David Olbert, Don Bott,</u>	
	<u>Joe Novak, Paul Hai</u>	<u>\$9,176.00</u>
<u>Town Assessors</u>	<u>Lowell Stringer (Chairman)</u>	
	<u>J.Fifield, E. VanAuken</u>	<u>\$12,834.00</u>
<u>Tax Collector</u>	<u>Karen Darrah</u>	<u>\$10,661.00</u>
<u>Supt. of Highways</u>	<u>Mark Yandon</u>	<u>\$75,794.00</u>
<u>Town Justice</u>	<u>Robert Ward</u>	<u>\$9,176.00</u>

This Resolution was duly seconded by Councilman Olbert and adopted by role call vote as follows: Supervisor Miga – Aye, Councilman Hai – Aye, Councilman Olbert – Aye, Councilman Bott – Aye, and Councilman Novak– Aye.

Motion was made by Councilman Hai for a Resolution appointing officials and setting 2017 salaries:

POSITION	OFFICIAL	SALARY
<u>Clerk to Supervisor</u>	<u>Mary Pound</u>	<u>\$50,282.00</u>
<u>Administrative Assistant</u>	<u>Marchele Chase</u>	<u>\$15.30/hr</u>
<u>Chairman Bd. Of Assessors</u>	<u>Lowell Stringer</u>	<u>\$6,414.00</u>
<u>Budget Officer</u>	<u>Wester Miga</u>	<u>\$21,102.00</u>
<u>Deputy Town Clerk</u>	<u>Elizabeth Stickney</u>	<u>\$3,244.00</u>
<u>Town Historian</u>	<u>Lana Fennessy</u>	<u>\$1,200.00</u>
<u>Reg. Of Vital Statistics</u>	<u>Mary Pound</u>	<u>\$100.00</u>
<u>Registered Nurse</u>	<u>Jessica Wescott</u>	<u>\$29.00/hr</u>
<u>Health Officer</u>	<u>Kevin Bolan</u>	
<u>Physician Assistant</u>	<u>Kevin Bolan</u>	<u>\$56,435.00</u>
<u>Physician Assistant</u>	<u>Denise Bolan</u>	<u>0</u>
<u>Clerk, Health Center</u>	<u>Jolene Hlavaty</u>	<u>\$21.26/hr</u>
	<u>Keri Helms</u>	<u>\$15.81/hr</u>
<u>Medical Assistant</u>	<u>Laura Bartlett</u>	<u>\$14.53/hr</u>

Clerk ,Highway	Melissa Yandon	\$14,504.00
Clerk, Youth Commission		
Planning Bd. & Zoning, Justice	Jennifer Fifield	\$5,728.00
Janitor, Town Hall, Sr. Center	Tammy Larabee	\$13.52/hr
Janitor, Medical Center	Tammy Larabee	\$13.52/hr
Building & Safety Insp.	John Williams	\$25.00/hr
Zoning Tech	George Damazevitz	\$17.00/hr
General Mechanic	Eugene Bush	\$29.40/hr
Maintenance Person	Nelson Turcotte	\$28.40/hr
	Charles Canon	\$28.40/hr
Water Supt.	Ray Bush	\$9,996.00
Sewer Supt	Tracy Smith	\$230.00 per month
Animal Control Officer	Lorinda Marconi	\$1,200.00
Landfill Attendants	Joe Darrah, Joe LaPointe	
	John Harrington	\$15.35/hr
Recreation Attendants	Garrett Phelps, Mandy Bush, R. Bailey, Janice Wright Ann Marie O'Donnell Rita Stubing	\$14.09/hr
Medical Bus Driver	Linda Stringer, Gene Poulin, Pam Siers, Marlene Bott Patricia Bean Bill LaClair, Mike Tracy	\$16.54/hr \$12.85/hr
Senior Center Driver	Bob Ward, Mitch Moses, George Sarkisian	\$16.54 /hr \$12.85/hr
Laborer – Parttime		Min. Wage
Assess. Bd. Of Review	Mike Tracy, Drew Cullen Robert Dwyer (Chairman)	\$350.00/yr \$400.00/yr
BTI Program	Eric VanAuken Dave ODonnell Beth Stalker, Rose Bush Edna VanAuken	\$16.44 /hr \$14.98 /hr \$14.98/hr \$27.98 /hr
Golf Course Manager	Charles Canon	\$28.40/hr
Golf Course Grounds	N. Fifield, Gene Poulin	\$17.90 /hr
Clubhouse Supv.	Linda Stringer	\$13.36/ hr
Clubhouse Att.	Bob Yandon, Robin Reardon,	\$12.03/hr
Historical Bldg.	Technician - Greeter /Data Entry	\$15.50/hr \$11.50/hr
Town Website	Lorinda Minke	\$325.00/mo

This Resolution was duly seconded by Councilman Olbert and carried.

Town Clerk, Mary Pound appointed Betty Stickney as Deputy Town Clerk. Her primary duties shall be preparing the warrants.

Highway Supt., Mark Yandon appointed Melissa Yandon as Deputy Highway Supt.

Motion was made by Councilman Olbert to appoint the following Youth Commission Members: Colleen Sage, Denise Bolan, Melissa Yandon, Clark Hults and alternate, Jen Fifield. Seconded by Councilman Hai and carried.

Motion was made by Councilman Hai that Wester Miga be designated as a delegate for the Town of Newcomb at the Association of Towns meeting in New York City on February 18-22 and that Paul Hai be designated as an alternate delegate. Seconded by Councilman Novak and carried.

Motion was made by Councilman Novak to set the mileage for Town Business at the federal rate of .535 cents per mile, Official newspaper: Glens Falls Post Star, official Depository of funds: Community Bank, Town Attorney and Planning Board Attorney: Mark Schachner, at a per diem rate. Seconded by Councilman Hai and carried.

Motion was made by Councilman Novak to authorize Supervisor Miga and Robin DeLoria to sign Town Checks. Seconded by Councilman Hai and carried.

Supervisor Miga appointed Robin DeLoria to be Deputy Supervisor.

Motion was made by Councilman Novak to pay expenses for authorized officials attending the following: Essex County Magistrates Assoc. meeting, Essex County IDA, Essex County Youth Board/Planning Committee, Adirondack Assoc. of Towns & Villages, Adirondack North Country Assoc., Adirondack Park Agency, New York Planning Federation, New York State Association of Counties, Adirondack Architectural Heritage, DEC Policy Group meetings, Highway Association, NYS Supt. of Highways and Professional Development Conference, Medical Conferences, Association of Towns, and Golf Course Education meetings and other Board approved functions. Seconded by Councilman Olbert and carried.

Motion was made by Councilman Novak to authorize Supervisor Miga to make payment of the Golf Course beverage purchases, utilities and insurance prior to audit. Seconded by Councilman Hai and carried.

Town Board reviewed the Town's purchase policy.

Motion was made by Councilman Hai to approve the per diem stipend of \$74.00 for employees attending the February 18-22, 2017 Association of Towns meetings in NYC. Seconded by Councilman Novak and carried.

There was discussion on the Newcomb Day gifts.

The January meetings were tentatively set for January 10th and 24th. February meetings were tentatively set for February 7th and 28th.

Paul Hai made the motion to approval payment of fireworks invoices in advance of Board meetings. Seconded by Dave Olbert and carried.

There was discussion regarding the vacancy in assessors' office. Novak made the motion to appoint Jen Fifield to fill the unexpired term of John Thornton, seconded by Olbert and motion carried. This appointment will expire on December 31, 2017.

Following discussion regarding purchasing a new front-end loader, Novak made the motion for Yandon to proceed with the purchase, Hai seconded and motion carried.

Hai brought up some questions regarding the \$250,000.00 grant.

Novak made a motion to pay an outstanding invoice from JD Pump & Drilling for \$11,400.00, seconded by Bott and carried.

Bott made a motion to pay medical insurance invoice in the amount of \$15,996.39, seconded by Novak and carried.

Main Street Renovation Grant Selection Committee: Wes Miga, Joe Novak and Robin Deloria; Don Bott is alternate.

Joan Burke reported that Amanda Lamphear was awarded the position of clerical assistant at the Historical Museum.

Motion was made by Councilman Bott to adjourn. Seconded by Councilman Hai and carried at 11:02 A.M.

Respectfully Submitted _____